

# Longview City Council Agenda

## January 22, 2004 - 7:00 p.m.

*The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please let us know 48 hours in advance if you will need any special accommodations to attend the meeting.*

**01. CALL TO ORDER**

Mayor Mark McCrady

**02. INVOCATION**

Pastor Gene Anglin, Columbia Hts. Baptist Church

**03. ROLL CALL**

Ramona Leber, excused

**04. APPROVAL OF MINUTES of January 8, 2004**

[\(LINK TO PAPERWORK\)](#)

**05. CHANGES TO THE AGENDA**

**06. PRESENTATIONS & AWARDS**

**A. VARIOUS BOARDS & COMMISSIONS: PLAQUES OF RECOGNITION**

**07. CONSTITUENTS COMMENTS**

**08. PUBLIC HEARINGS**

**A. PUBLIC HEARING (CONTINUATION): 2002 PLANNING ONLY GRANT  
COMPLETION REPORT**

The Progress Center Neuromuscular Clinic and Early Intervention Program has completed the 2002 Planning-Only Grant funded by the Washington State Department of Community, Trade and Economic Development.

The purpose of the grant was to explore the feasibility of expanding the existing building and services. In the past few years, referrals to the Progress Center have increased considerably. Presently, the Progress Center is using additional space at the Monticello Park Assisted Living Center in Longview in order to meet this increase in service. The feasibility of service expansion was explored for childcare and respite care of disabled infants and toddlers. This population of children is considered low/moderate income because of their disability. The Progress Center is the only provider of birth to three (year-old) specialized services in the Cowlitz/Wahkiakum County area.

The purpose of this Public Hearing is to inform the public of the Planning-Only Grant completion report and to hear public comment regarding this grant. The City encourages public comment, particularly from low and moderate-income persons.

**RECOMMENDED ACTION:**

None required

[\(LINK TO PAPERWORK\)](#)

**09. BOARD & COMMISSION RECOMMENDATIONS - None**

**10. ORDINANCES & RESOLUTIONS**

**A. ORDINANCE NO. 2877, REZONING PROPERTY (11.35± ACRES) LOCATED AT 5329 MT. SOLO ROAD FROM S-R SUBURBAN RESIDENTIAL DISTRICT TO PUD PLANNED UNIT DISTRICT**

Ordinance No. 2877 rezones certain lands within the City from S-R Suburban Residential District, to PUD Planned Unit Development. This ordinance also accordingly amends LMC 19.15.020.

The Planning Commission conducted a public hearing on the petition to rezone the subject property located at 5329 Mt. Solo Road on December 3, 2003. The City Council accepted the recommendation of the Planning Commission for this rezoning petition on January 8, 2004.

Preparation of this ordinance is in accordance with the action taken by the Council during the January 8, 2004 meeting.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 2877 amending LMC 19.15.020 and the official zoning map for the City of Longview.

[\*\(LINK TO PAPERWORK\)\*](#)

**B. RESOLUTION NO. 1787, INFORMATION SERVICES DEPT. SURPLUS EQUIPMENT**

This equipment needs to be declared surplus, as it is no longer needed for the City of Longview.

**RECOMMENDED ACTION:**

Motion to approve Resolution No. 1787

[\*\(LINK TO PAPERWORK\)\*](#)

**11. MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

**12. CONSENT CALENDAR**

**A. APPROVAL OF CLAIMS**

[\*\(LINK TO PAPERWORK\)\*](#)

**B. LIABILITY CLAIMS**

[\*\(LINK TO PAPERWORK\)\*](#)

**C. PROJECT CERTIFICATION, BLOCK 26 ALLEY IMPROVEMENTS**

[\*\(LINK TO PAPERWORK\)\*](#)

**13. LIQUOR LICENSE APPLICATIONS**

**A. RENEWALS**

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire April 30, 2004. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal. The police department has no concerns with the licensees.

**RECOMMENDED ACTION:**

Motion as desired by council.

[\*\(LINK TO PAPERWORK\)\*](#)

## **14. CITY MANAGER'S REPORT**

### **A. WOODS LOGGING SUPPLY DRIVEWAY VARIANCE**

Woods Logging Supply Inc., is requesting a variance to install two oversized driveways to serve their businesses at 1445 and 1555 Industrial Way, all located on formerly owned Port of Longview property. Woods Logging Supply, Inc. has requested a 60' wide approach at 1555 Industrial Way, and a 40' wide approach at 1445 Industrial Way. This request exceeds the opening widths presently allowed for driveways.

These facilities are served by large trucks, which have difficulty maneuvering through a standard width driveway. The Community Development Department has also reviewed this request and concurs with the recommendation for approval.

#### **RECOMMENDED ACTION:**

Motion granting the driveway variance for Woods Logging Supply, Inc. as requested.

[\(LINK TO PAPERWORK\)](#)

### **B. SET PUBLIC HEARING (4/8/04), 2004-2008 CONSOLIDATED PLAN DRAFT**

A public hearing is needed to review the draft 2004-2008 HOME Consolidated Plan for HOME and CDBG (Community Development Block Grant) programs. This new plan will cover housing needs and community development needs for the program years 2004 through 2008. In order to receive 2004 CDBG Entitlement funding, and continue to receive HOME Entitlement funding, the City of Longview is required to submit a Consolidated Plan to HUD for approval. The City anticipates receiving \$443,000 for CDBG projects and \$404,000 for HOME projects based on recent figures released by HUD. These amounts are subject to final Congressional approval.

Public meetings will be held to determine the community's priority needs for housing, community facilities, public facilities, economic development, and public services or be used as a local match. These entitlement programs must principally benefit low- and moderate-income persons; prevent or eliminate slums or blight; or meet an urgent need to public health or safety.

The Cowlitz-Wahkiakum Council of Governments is under contract to produce the 2004-2008 Consolidated Plan. A 30-day public comment period will begin May 1<sup>st</sup> followed by final Council approval on June 10<sup>th</sup>.

#### **RECOMMENDED ACTION:**

Motion to set a Public Hearing for April 8, 2004 to review the draft HOME 2004-2008 Consolidated Plan.

[\(LINK TO PAPERWORK\)](#)

### **C. SET PUBLIC HEARING (4/8/04), 2004 HOME PROJECT ALLOCATIONS**

A public hearing for 2004 HOME project funding allocation is requested for Thursday, April 08, 2004. There is \$352,617.38 in 2004 HOME funding available for the City of Longview for low- and moderate-income housing projects. The final amount of funding will be determined upon Congressional appropriation.

The public hearing will be held to review and consider all the housing projects submitted and to receive public comment. Allocations will follow the a review of the draft 2004-2008 Consolidated Plan.

#### **RECOMMENDED ACTION:**

Motion to set a public hearing for April 08, 2004 to review proposed HOME project designs and identify those to be funded with 2004 HOME Participating Jurisdiction dollars.

[\(LINK TO PAPERWORK\)](#)

**15. MISCELLANEOUS INFORMATION ONLY**

**A. BUSINESS LICENSES**

*([LINK TO PAPERWORK](#))*

**B. HISTORIC PRESERVATION COMMISSION MINUTES OF 12/18/03**

*([LINK TO PAPERWORK](#))*

**16. ADJOURNMENT**

**NEXT COUNCIL MEETINGS:**

THURSDAY, FEBRUARY 12, 2004 AT 7:00 P.M. - REGULAR COUNCIL MEETING

THURSDAY, FEBRUARY 26, 2004 AT 7:00 P.M. – REGULAR COUNCIL MEETING

**COUNCIL RETREAT:**

FRIDAY JANUARY 30, 2004 & SATURDAY JANUARY 31, 2004 – 2004 GOAL-SETTING  
RETREAT

MINUTES OF THE REGULAR SESSION  
OF THE LONGVIEW CITY COUNCIL  
HELD THURSDAY, JANUARY 8, 2004

1. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mayor McCrady.

2. INVOCATION/FLAG SALUTE

The invocation was pronounced by Pastor Les Foss, Bethany Lutheran Church.

3. ROLL CALL

Present:

Mayor Mark McCrady  
Councilman Kurt Anagnostou  
Councilman Don Jensen  
Councilwoman Ramona Leber  
Councilman Dennis Weber  
City Manager Ed Ivey  
City Attorney Dave C. Spencer  
Deputy City Clerk Ann Davis

Absent/Excused:

Councilman Ron DiRe-Day  
Councilwoman Susan Stockard

City Staff Present

Tom Baylis, Fleet Manager/Downtown Coordinator; Richard Bemm, Director of Parks & Recreation; John Brickey, Assistant Director of Community Development; Bob Burgreen, Police Chief; Jeff Cameron, Public Works Director; Bob Gregory, Assistant City Manager; Judy Jones, Information Technology Director; Kurt Sacha, Finance Director; Chris Skaugset, Library Director; and Lane Wintermute, Fire Chief.

**\*\* OATH OF OFFICE**

The Honorable Judge Ed Putka, Cowlitz County District Court and Longview Municipal Court Judge, presided at the swearing-in ceremony. Judge Putka individually administered the Oath of Office to re-elected Councilmembers Kurt Anagnostou (Position No. 1); Don Jensen (Position No. 4); and Ramona Leber (Position No. 2). After all had been sworn in, Judge Putka presented the Councilmembers to the assembly.

Councilwoman Susan Stockard was absent tonight due to a death in the family. She will be sworn in at the January 22, 2004 meeting.

**\*\* ELECTION OF MAYOR**

Mayor McCrady turned the meeting over to Deputy City Clerk Ann Davis for the mayoral election. Deputy Clerk Davis outlined the procedure for the election: each Councilmember may make one

nomination; nominations need not be seconded; votes will be cast by a show of hands; and a majority of three affirmative votes will be needed to elect a candidate. Once the new Mayor has been elected, that individual will conduct the election of Mayor Pro Tem.

Noting it was her pleasure to do so, Councilwoman Leber nominated Mark McCrady for re-election to the position of Mayor. Since there were no further nominations, Deputy Clerk Davis closed nominations and asked whether Council would like to consider a motion casting a unanimous vote in favor of Mark McCrady. It was moved by Councilman Anagnostou, seconded by Councilwoman Leber, to unanimously approve the election of Mark McCrady as Mayor. Deputy Clerk Davis offered her congratulations and returned control of the meeting to the newly re-elected Mayor. Mayor McCrady thanked Council for their support.

***\* ELECTION OF MAYOR PRO TEM***

The Mayor stated the same procedure would be followed for this election. Councilwoman Leber nominated Don Jensen for re-election to Mayor Pro Tem. There being no further nominations, nominations were closed.

Upon a vote by show of hands, Don Jensen was unanimously re-elected to the position of Mayor Pro Tem.

After thanking Council for supporting him, Councilman Jensen noted that since he is retired, he is able to help out the Mayor and attend functions which the Mayor cannot. Their schedules complement one another.

4. APPROVAL OF PREVIOUS MINUTES

**On a motion duly made and passed, the reading of the minutes of the Special Council meeting held December 18, 2003, copies of which had been submitted to the Mayor and members of the City Council, was waived and the minutes were approved as if read.**

5. CHANGES/REVISIONS TO THE AGENDA

Due to the inclement weather, Mayor McCrady announced that the public hearing on the conclusion of the CDBG Planning-Only Grant for the Progress Center feasibility study would commence tonight, but also be continued until next Council meeting, January 22, 2004. Delegates from the Progress Center were unable to attend tonight's meeting.

6. PRESENTATIONS & AWARDS

A. Presentation from International Park & Recreation Association for Japanese Island.

Director of Parks and Recreation Rich Bemm introduced Vito Iacobazzi from the International Northwest Parks and Recreation Association. Mr. Iacobazzi identified himself as the president of the INPRA, and also introduced Ken Heany, the Executive Director of INPRA, who had accompanied him.

Before presenting the award, Mr. Iacobazzi gave some history of his organization. This group is over 50 years old and initially began with a conference involving only two cities, Tacoma, Washington, and Vancouver, B.C. Over the years other park board members, directors, and staff joined from the northwest states and provinces, including Washington, Oregon, Idaho, Alaska, British Columbia and Alberta. During annual training conferences, the organization shares park issues, maintenance and operational concerns, and spends time touring and reviewing other park systems. INPRA now has a network of agencies and park professionals which provide education and park training opportunities.

The INPRA gives annual awards in recognition of excellence in a variety of categories; this year, the Design of the Year Award is being awarded to the City of Longview for its Japanese Garden at Lake Sacajawea Park. Recalling some history of the project, Mr. Iacobazzi noted the vision for a Japanese Garden had survived over the years, through planning and preparation stages, and only through donations, recycled and donated plant material, volunteer efforts, in-house labor and use of operational funds, local business contributions and corporate funding of the bridge to the island had it been accomplished. The project was initially bid at \$600,000; it was completed with only a \$52,000 cost to the department. The garden was designed by Parks Superintendent Al George and adhered to principles of Japanese design and authenticity. The garden features a pond, stream, bilingual signage, small bridges, different styles of Japanese fencing techniques, and a covered Japanese gateway. There is a donated granite pagoda and other statuary on site.

On behalf of the INPRA, Mr. Iacobazzi presented the award for Design of the Year for the Japanese Garden at Lake Sacajawea Park to Director of Parks & Recreation Rich Bemm. The Mayor offered his congratulations to Al George for his vision, work and perseverance on this project to bring it to fruition.

**B. Update on KLTV Program, "Longview Snapshots."**

Information Technology Director Judy Jones presented an update on the series of television programs being planned to publicize the City's activities. Mrs. Jones recalled that one of Council's goals for the 2003-2004 biennium was to create a television program to better communicate with citizens. Six programs have been planned, one to air every other month, and the programs have been dubbed "Snapshots."

The beginning page will feature original graphics and original music by a City employee. The design will mirror our webpage layout. Hosting the first program in January 2004 will be Mayor McCrady with narration by John Brickey. Economic Development is the topic of the first program.

Subject matter for all six programs has been decided upon, but the content is still under development. The five other subjects are: Our Community; Visiting Longview; Government & Services; Living in Longview; and Government & Services. Mrs. Jones encouraged any Councilmembers who would like to participate in the program development or present an item during programming filming.

An extensive promotional program has been planned to advertise the series, including bookmarks, posters, KLTV/Adelphia, roving store display, and mention in the Kelso/Longview Chamber Newsletter,

## 7. CONSTITUENTS' COMMENTS

### A. Religious Freedom.

L. S. Wagle, 1405 – 17<sup>th</sup> Avenue, reiterated his opinion that freedom of religion does not exist in the City of Longview; there is a tyranny of the majority (Christians). He cited Justice Jackson as writing in a Supreme Court opinion: “If there is a sixth star in our constitutional constellation, it is that no official, high or petty, may prescribe what shall be orthodox in matters of religion, patriotism, politics, or any other matter of opinion. If there be an exception, we cannot now think of it.” Recalling Council’s position on permitting a religious display on city property, Mr. Wagle said “ you [Council] should not be, in effect, endorsing one religion.”

### B. Leaf Removal.

Ken Spring, 1608 Florence Avenue, disagreed with Mr. Wagle, stating he believes freedom of religion does exist in Longview. However, his chosen topic for discussion was the matter of the City allowing citizens to rake fallen leaves into the street for City crews to pick up and dispose of. Since the area received an early snowfall, Mr. Spring felt there were still many leaves in the streets, which will clog the storm drains once the snow begins to melt. He encouraged Council to take a leadership position and discourage the practice of raking leaves into the public streets and rather encourage citizens to dispose of the leaves themselves.

Councilman Jensen observed he knows many residents bag up their leaves and deposit them in the garbage; this is an unnecessary waste of landfill space and will hasten the demise of capacity at the landfill.

Mayor McCrady commented that residents have become accustomed to this service. As revenues continue to decline, Council will have to take a hard look at the types of services the City provides and decide which services can be effectively reduced. If the citizens were to take care of the leaves themselves, it would save the City money.

### C. Snow Removal.

Howard Schaeffer, 500 Block 26<sup>th</sup> Avenue, urged Council to take a leadership role in encouraging citizens to clear their sidewalks of snow and ice. Since he is a retired mailman, Mr. Schaeffer knows the importance of clear sidewalks to pedestrians. He cleared not only his sidewalk from debris, but also cleaned the adjacent storm drain so it will be able to handle runoff. He imagined there might be a law in the LMC requiring abutting property owners to clear sidewalks of snow and ice, and asked Council to encourage citizens to obey that regulation.

## 8. PUBLIC HEARINGS

### A. Public Hearing: 2002 Planning-Only Grant Completion Report.

Mayor McCrady reiterated that since the Progress Center principals were unable to make it tonight due to the snow, the public hearing will be opened tonight and then continued until next meeting.

Assistant Director of Community Development John Brickey reported the Progress Center Neuromuscular Clinic and Early Intervention Program has completed its 2002 Planning-Only Grant funded by the Washington State Department of Community, Trade and Economic Development.

The purpose of the grant was to explore the feasibility of expanding their existing building and services. In the past few years, referrals to the Progress Center have increased considerably. At present, the Progress Center is using additional space at the Monticello Park Assisted Living Center in Longview in order to meet this increase in demand for services. The feasibility of service expansion was explored for childcare and respite care of disabled infants and toddlers. This population of children is considered low/moderate income because of their disability. The Progress Center is the only provider of specialized services to children from birth to three years of age in Cowlitz/Wahkiakum Counties.

The purpose of this public hearing is to allow the Progress Center representatives to inform the public of the results of the study and to hear public comment regarding this grant.

The Mayor opened the public hearing at 7:37 p.m.

Martin Wells, 140 Morse Park Way #4, commended the Progress Center for the tremendous service they provide to this community. He felt they definitely need a better location which will enable them to expand.

There being no further comments, the public hearing was continued to and will conclude at the January 22, 2004 meeting.

**B. Public Hearing: Intent to Create Business Improvement Area #3 (BIA #3).**

Pursuant to a petition submitted by a group of Downtown business owners, in accordance with RCW Chapter 35.87A, Council adopted Resolution No. 1785, Intent to Create a Business Improvement Area #3. Under that statute, a public hearing is required to take public input prior to proceeding with creation of a Business Improvement Area #3.

Councilman Jensen moved to open the public hearing immediately, prior to Council motion or discussion on the matter.

Mayor McCrady asked Councilman Jensen to suspend his motion for a few moments while he made a statement to the assembly.

Observing that emotions are running very high on this matter, the Mayor urged the audience, both proponents and opponents of the BIA, to please refrain from outbursts or outward displays, cheering and/or clapping, during the discussion.

Staff has compiled a comprehensive system to track signatures on the BIA, both for and against. The Mayor said "there has been a lot of flip-flopping" from one side to the other. At a 4:00 p.m. tally with staff, the final signatures were tabulated, and those people who oppose creation of BIA #3 were in the majority by about 63%. Since the opponents to the BIA #3 are in the majority, he asked City Attorney Dave Spencer for legal advice.

City Attorney Dave C. Spencer said the BIA is being created by Resolution No. 1785 of City Council. The statute governing creation of a BIA is RCW Chapter 35.87A, which requires a public hearing be held on the Resolution of Intent to Create BIA; tonight is the required public hearing. However, if Council is presented with protests of formation of the BIA by 50% or more of those who are anticipated to be assessed for the BIA, Council cannot proceed any further. According to the numbers given by the Mayor and staff, there is a protest petition in writing that represents more than 60% of the assessments to be made, therefore, under the statute, Council cannot proceed. City Attorney Spencer recommended Council repeal Resolution No. 1785 and cancel the public hearing immediately.

**Councilman Jensen moved to repeal Resolution No. 1785 and cancel the public hearing therefor immediately. This motion was seconded by Councilwoman Leber.**

Stating his thoughts on formation of a BIA, Councilman Anagnostou recalled this process was a culmination of our consultant's (Howard Kohn's) recommendations. The City has been attempting to carry out the consultant's recommendations to hire a manager to promote the Downtown area; the group circulating the petition to create the BIA was simply trying to follow the consultant's recommendation. The goal was to benefit all of Downtown. Councilman Anagnostou acquiesced it was apparent this matter cannot go forward right now.

Councilman Jensen felt it wise to mention that Council/City is merely the intermediary in this process; citizens bring a petition to Council, Council attempts to act on that request. Other citizens submitted an opposing, conflicting petition, which represented a majority of the businesses which would be assessed. Councilman Jensen concluded that since the City is only an intermediary, it was not the City who defeated the BIA.

Stating he frequently has used the analogy of Downtown being the community's living room, Councilman Weber noted that in many families, during the holidays, the living room is the scene of rancor. Unfortunately, that seems to have occurred here this holiday season.

Councilman Weber recalled that a number of consultants have advised that the success of downtown areas depends on the private entrepreneur. The role of the City is to facilitate the desires of those entrepreneurs. Consultants also have consistently urged the adoption of a cohesive planning and management program, including a paid coordinator. Councilman Weber pointed out that this idea is not the City's – it is what the consultants have said over and over again. The BIA was intended to promote Downtown and make it more successful. However, the City is not going to force it on the business owners. Councilman Weber acknowledged that there were some concerns with the proponents' tactics, including gerrymandering in order to include raise sufficient assessments. He remarked on the ability of Bob's Merchandise to transcend the changing business climate over the years and continue to reinvent itself and succeed as a business.

In conclusion, the decision must be based on whether there are sufficient signatures in favor of proceeding. Councilman Weber noted there are insufficient signatures; the concept cannot go forward.

He noted that Downtown would survive with or without the BIA, just as it has for years. "That's all it's going to do – survive."

Councilwoman Leber stated most of her concerns had already been expressed. She said she believed this concept should not be abandoned. It is important that a solution or multiple solutions are found to move Downtown revitalization forward. The failure of the BIA leaves a "big hole" in the Downtown comprehensive plan.

The Mayor said he spoke with opponents and proponents of the BIA over the phone at great length. He believes that everyone has a different concept of what the BIA should look like and what it should do. He thought that if the Downtown business owners could get to "principles before personalities," perhaps agreement on a concept could be reached in the future. The Mayor believes the concept of promoting the Downtown with a professional manager, and aggressively trying to fill the spaces and increase the walk-by traffic is a solid concept. In addition, the City has committed to a tax revenue-sharing concept that would direct 50% of the increase in B & O (business & occupation) tax revenues to a fund that would directly benefit Downtown by sprucing up the common areas of Downtown at an accelerated rate.

Reading an excerpt from a letter he received from an opponent of the BIA, Mayor McCrady said this letter summed up the situation best: "We support the concept of a BIA, but not this concept." The Mayor concluded his statement by relating the City is not in the business to tell business owners how to do business. The City is here to assist with redevelopment as possible; a successful Downtown is the best thing for the City.

**Upon a vote duly held, the motion to repeal Resolution No. 1785 and to immediately cancel the public hearing was unanimously approved.**

The Mayor declared a brief recess at 7:51 p.m. The meeting resumed at 8:05 p.m.

## 9. BOARD & COMMISSION RECOMMENDATIONS

### A. Planning Commission Recommendation No. PC-2003-11: Rezoning Petition from S-R to PUD and Preliminary Plat of Willow Point Planned Unit Development (PUD) Phase One.

Assistant Director of Community Development John Brickey gave background on this Planning Commission Recommendation.

The Planning Commission reviewed and forwarded a recommendation of Approval to Council for the Willow Pointe Planned Unit Development (PUD) Master Plan with Preliminary Subdivision Plat of Phase One of the proposed development. The petition filed with Community Development Department seeks to rezone approximately 11.35± acres from S-R (Suburban Residential) to PUD (Planned Unit Development District), and also seeks approval of a preliminary subdivision plat for the first phase of the project, in accordance with the requirements of the PUD Ordinance (LMC §19.66).

The subject property lies west of and adjacent to Mt. Solo Road, and is bordered by drainage ditches on three sides. Site development plans submitted for review and approval are for a three-phase

subdivision consisting of a total of 38 parcels. Thirty-seven parcels will be developed with a mix of single-family and duplex residential units, and one parcel is designated for covered accessory RV parking and storage. An additional tract will be developed with a 1,500 square-foot clubhouse, related parking, and 15,392 square feet of open space.

The first phase consists of 13 developable lots, construction of the 1,500 square-foot community clubhouse with ten off-street parking spaces, and improvement of the open space area. All three phases are expected to be built-out by 2011.

At their regular meeting of December 3, 2003, the Planning Commission unanimously recommended approval of the petition to rezone this parcel from S-R to PUD, and to accept the Master Site Development Plans and the Preliminary Plat of Phase One of the Willow Pointe PUD, subject to 12 conditions of approval.

A few days prior to the Planning Commission meeting, the applicant's agent submitted a revised Master Site Development Plan and revised Preliminary Subdivision Plat that incorporated and/or addressed most of the 12 conditions of approval. The majority of those conditions of approval address specific requirements of the PUD Ordinance that the applicant's engineer inadvertently omitted from the original plan submitted. Staff prepared an Addendum to the Staff Report that discussed the applicant's responses to the conditions of approval, and presented these findings at the Planning Commission meeting.

Since the Planning Commission meeting, an issue has come up that concerns the ownership of utility infrastructure within the subdivision. Initially the developer proposed and staff accepted the concept of all utilities being under private ownership. However, after a review of state regulations regarding the private ownership of utilities, especially water conveyance systems, the public works staff is now requiring that the developer dedicate a public easement for the siting and location of the water and sewer utilities within the Willow Pointe Loop roadway. The developer has agreed to dedicate this easement, and to permit the City of Longview to operate and maintain the water and sewer lines within this subdivision.

Mr. Brickey enumerated some of the advantages of a PUD development include the dedication of open space to common use, and the mixed uses that are permissible in the area: some mixed, commercial, some multi-family dwellings. In this case, sites for construction of several duplexes have been planned.

Responding to several questions posed by Councilman Weber, project consultant Ed DeVries pointed out that PUD streets must now be constructed to meet City standards. The drainage ditches bordering the area must be maintained by the PUD; the Homeowners' Association will have to hire someone to maintain that area in a relatively natural state. The Consolidated Diking Improvement District #1 (CDID) will have access to inspect the ditches. The pathways are within the gated community and therefore not accessible to the general public.

The drainage ditches are owned by CDID and Larry Woods, the project developer.

Referring to an overhead projection of the planned development, Mr. DeVries further explained that there will be a maximum of 56 buildings constructed, or a minimum of 37. The duplexes will be condominiumized. The lots have a minimum of 50' street frontage and most are oversized lots. Setbacks are contained in the property owner covenants. If property owners wish to petition for a different setback, Mr. DeVries assured Council that setback must be in compliance with minimum setback requirements established in LMC Title 16. Mr. DeVries said he believed this development is a development Council will be proud of.

**It was moved by Councilman Jensen, seconded by Councilman Anagnostou, to accept the Planning Commission's Recommendation No. PC-2003-11. Upon a vote duly held and recorded with four "Aye" votes by Mayor McCrady, Councilmembers Anagnostou, Jensen and Leber, and one "Nay" vote cast by Councilman Weber, the Planning Commission's Recommendation No. PC-2003-11 was accepted.**

Councilman Weber explained that he voted no not because he was against this particular PUD, but because he simply has a philosophical problem with gated communities. He added he would probably vote against any proposed gated communities that come before Council.

10. ORDINANCES & RESOLUTIONS – None.

11. MAYOR'S REPORTS

A. Discussion Regarding Goal-Setting Retreat.

Mayor McCrady asked Council their preference for a location for the Retreat. Several Councilmembers stated they would like to go elsewhere; others were content to hold the Retreat at City Hall. City Manager Ivey will explore some of the possibilities suggested, especially the possibility of securing a conference room at Port Longview.

The Mayor noted for the record that Councilman DiRe-Day was absent tonight because of his employment as an emergency responder. Due to the severe winter weather, he must stay on duty to provide emergency services.

B. Legislative Priorities.

Councilman Anagnostou reported on the legislative briefing he attended last month. He asked City Manager Ivey to repeat some of his presentation from that meeting: he had addressed the meeting regarding the differences between what Port districts can do to promote economic development versus what cities are permitted to do in that sphere.

City Manager Ivey recalled that Ports have much more leeway to encourage economic development. Cities can only sell property; they cannot lease it, nor can they build to suit and lease it. Ports are permitted to do this. There is a host of other options that are available to Ports, and to cities in other states, and Washington cities would like those opportunities, too. To accomplish this would require an amendment to the Washington State Constitution. Mr. Ivey said he was informed that the constitution has been amended many times; therefore, it can be done. Working through the Association of

Washington Cities, Mr. Ivey proposed cities compile a legislative package for the 2005 legislative session. Area legislators seemed agreeable to supporting this legislation.

The Mayor noted the cities would have to be able to explain they are not competing with private development; that they are only doing what private business has not done/is not able to do. Mr. Ivey emphasized that the City's goal has always been to increase job opportunities because increased jobs strengthen the community.

## 12. CONSENT CALENDAR

**There being no items the Council wished removed from the Consent Calendar, a motion was duly made and passed approving the items on the Consent Calendar as though acted on individually.**

### A. Accounts Payable

Based upon the authentication and certification of claims and demands against the city, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Second Half December 2003 A/P Claims \$59,395.56 (Check Nos. 244860 – 244865, inclusive)

Third Period December 2003 A/P Claims \$481,626.94 (Check Nos. 244866 – 245188, inclusive)

First Half December, 2003 Payroll \$765,833.51 (\$421,185.74, Check Nos. 186259 -- 186385, inclusive; \$344,647.77, direct deposits)

Second Half December, 2003 Payroll \$999,642.47 (\$685,555.48, Check Nos. 186386 – 186539, inclusive; \$314,086.99, direct deposits)

### B. Liability Claims

The claim(s) for damages listed below was/were received by the City and have been/are being researched and/or reviewed by Washington Cities Insurance Authority (WCIA) and claim status is as noted:

- 1) New: Jake Bergstrom, Property Damage – Unspecified
- 2) New: Kathe Stanford, Property Damage - \$134.98
- 3) New: Nicholas Pietsch, Errors & Omissions - Unspecified

## 13. LIQUOR LICENSE APPLICATIONS

### A. Special Occasion Request.

The St. Frances Circle, through St. Rose Church, has applied for a Special Occasion Liquor License for its annual function, this year entitled "Nibbles and Nectar." The event will be held on February 7, 2004, in the St. Rose Parish Center at 701 – 26<sup>th</sup> Avenue. Hors d'oeuvres and wine will be served. The Police Department has reported they have had no problems with this event in the past and therefore have no concerns with the State Liquor Control Board issuing the license.

Council considered the request. No one on the Council expressed any opposition to the application, so no action was taken.

#### 14. CITY MANAGER'S REPORTS

##### A. Set Public Hearing (2/12/04): Alley Block 75 Final Assessment (LID No. 346).

The City Engineer recently certified complete the alley improvements in Block 75. The next step in the LID process is to set a public hearing on the final assessment roll. City Manager Ivey recommended Council set a date of February 12, 2004 for that public hearing. All property owners affected by the LID assessment will receive written invitation to attend.

**On a motion made by Councilman Jensen, seconded by Councilman Weber, and unanimously passed with 5 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Jensen, Leber, and Weber, the City Manager's recommendation to set the public hearing was accepted and approved.**

##### B. Set Public Hearing (2/12/04): 2003 Non-Compliant Sidewalks Final Assessment.

Council resolved by Resolution No. 1771 to make repairs to sidewalks where the property owners would not comply. The 2003 Non-Compliance Sidewalks repairs have been completed, and a public hearing is required to review the final assessment roll. All property owners will be invited in writing to attend this public hearing. City Manager Ivey recommended Council establish a public hearing date of February 12, 2004.

**Upon a motion made by Councilman Weber, seconded by Councilwoman Leber, and unanimously passed with 5 "Aye" votes by Mayor McCrady and Councilmembers Anagnostou, Jensen, Leber, and Weber, the City Manager's recommendation to set the public hearing was accepted and approved.**

##### C. 2004-2008 CDBG Consolidated Plan Preparation Agreement with CWCOG.

Council recently approved the recommendation that the City become an entitlement city for CDBG funds. One requirement of the entitlement program is to submit a Consolidated Housing Plan. City Manager Ivey recommended the City contract with Cowlitz-Wahkiakum Council of Governments (CWCOG) to study and establish priority housing and community development needs and prepare that document. The estimated cost for this study is \$21,500.00. City Manager Ivey recommended Council authorize him to enter into a contract with CWCOG to prepare a Consolidated Housing Plan.

**It was moved by Councilman Weber, and seconded by Councilman Anagnostou, to authorize the City Manager to enter into an agreement with CWCOG to prepare a Consolidated Plan to comply with requirements for obtaining CDBG entitlement funds.**

Councilman Anagnostou expressed some confusion: he thought the City already had a Consolidated Housing Plan in conjunction with Kelso. Assistant City Manager Bob Gregory said the Consolidated Housing Plan with Kelso is for HOME (federal) funds. The entitlement program is for Community Development Block Grant (CDBG) program funds through the Department of Housing & Urban

Development (HUD). This new plan will take into account both the HOME funds and CDBG entitlement funds.

It was noted that Longview will not be able to participate in state programs that utilize loans. For example, residents will no longer be able to participate in CAP's lead-based paint abatement program. Cowlitz County can continue to compete for funds to keep this program going in the County and in other Cowlitz County cities. Longview would not be able to participate, although it could establish its own lead-paint abatement program, if desired.

**Upon a vote duly held, the motion was unanimously approved.**

15. MISCELLANEOUS INFORMATION ONLY

Meeting Reminders

Regular Council Meeting: 7:00 p.m., Thursday, January 22, 2004

Regular Council Meeting: 7:00 p.m., Thursday, February 12, 2004

*Workshop: 7:00 p.m., Thursday, January 15, 2004: "Longview 2015: Our Preferred Future" Review*

Councilwoman Leber commented that 35 trees are scheduled to be removed from the Downtown area in the next few weeks. She hoped the Downtown merchants were aware of this scheduled removal. The Mayor noted the tree removal is necessary to improve lighting Downtown and is a part of the consultant's recommendation. Director of Parks & Recreation Rich Bemm said the replacement trees, which will not get so tall and require so much trimming, will be planted within the next few months; they should all be in place by spring.

16. ADJOURNMENT

There being no further business to come before the Council at its regular session, the meeting was adjourned at 9:01 p.m.

THE CITY OF LONGVIEW

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Ann Davis, Deputy City Clerk

APPROVED: \_\_\_\_\_

Mayor

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Public Hearing for the 2002 Planning Only Grant  
Completion Report of The Progress Center –  
Continued from 01/08/04

**Agenda Item:** \_\_\_\_\_ 8A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ 01-22-04 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey \_\_\_\_\_

**City Atty Review Necessary?** \_\_\_\_\_ No \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**Asst. City Manager:** \_\_\_\_\_

**EXHIBITS:**

Progress Center Report “Options and Alternatives for  
Facility and Program” provided under separate cover

**PRESENTED BY:**

Edwin R. Ivey, City Manager

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**SUMMARY STATEMENT:**

The Progress Center Neuromuscular Clinic and Early Intervention Program has completed their 2002 Planning-Only Grant funded by the Washington State Department of Community, Trade and Economic Development.

The purpose of the grant was to explore the feasibility of expanding their existing building and services. In the past few years, referrals to the Progress Center have increased considerably. Presently, the Progress Center is using additional space at the Monticello Park Assisted Living Center in Longview in order to meet this increase in service. The feasibility of service expansion was explored for childcare and respite care of disabled infants and toddlers. This population of children is considered low/moderate income because of their disability. The Progress Center is the only provider of birth to three (year-old) specialized services in the Cowlitz/Wahkiakum County area.

The purpose of this Public Hearing is to inform the public of the Planning-Only Grant completion report and to hear public comment regarding this grant. The City encourages public comment, particularly from low and moderate-income persons.

**RECOMMENDED ACTION:**

None required

# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Adoption of Ordinance No. 2877 to rezone certain properties from S-R Suburban Residential District to PUD Planned Unit Development.

**Agenda Item:** \_\_\_\_\_ 10A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ January 22, 2004 \_\_\_\_\_

**EXHIBITS:**

Ordinance No. 2877

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey, Asst. Director \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?** \_\_\_\_\_ Yes \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**PRESENTED BY:**

Edwin R. Ivey, City Manager

**Asst. City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

Ordinance No. 2877 rezones certain lands within the City from S-R Suburban Residential District, to PUD Planned Unit Development. This ordinance also accordingly amends LMC 19.15.020.

The Planning Commission conducted a public hearing on the petition to rezone the subject property located at 5329 Mt. Solo Road on December 3, 2003. The City Council accepted the recommendation of the Planning Commission for this rezoning petition on January 8, 2004.

Preparation of this ordinance is in accordance with the action taken by the Council during the January 8, 2004 meeting.

**RECOMMENDED ACTION:**

Motion to adopt Ordinance No. 2877 amending LMC 19.15.020 and the official zoning map for the City of Longview.

ORDINANCE NO. 2877

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An Ordinance amending Title 19 of the Longview Municipal Code, the Zoning Ordinance, by rezoing a certain area, hereinafter described, from Suburban Residential District S-R, to Planned Unit Development PUD, and amending Longview Municipal Code section 19.15.020 accordingly.

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WHEREAS, the Planning Commission, after conducting public hearings as required by law, have recommended the following amendments to Tutle 19 of the Longview Municipal Code, officially designated as the Zoning Ordinance of the City of Longview, originally adopted by Ordinance No. 1334 of said City; and

WHEREAS, the City Council has determined that said amendments should be adopted;

NOW, THEREFORE, the City Council of the City of Longview, Washington, do ordain as follows:

**SECTION 1.** That the following described area located in the City of Longview, Cowlitz County, Washington, shall be, and is hereby deleted and transferred from its present classification of Suburban Residential District, S-R to Planned Unit Development, PUD, to wit:

[Parcel Number 107690100 of LVOL 652 in Section 23 of T8N R3W](#)

**SECTION 2.** That Section 19.15.020 of the Longview Municipal Code shall be, and is hereby, amended to read as follows, to wit:

Section 19.15.020 Boundaries as shown on the “Current Use District Map – October 31, 1977”

The boundaries of said use districts shall be as shown on the “Current Use District Map – October 31, 1977”, which is made a part of this title,

and a certified copy of said map having been prepared by the Department of Community and Economic Development and being on file in the office of the City Clerk.

**SECTION 3.** This Ordinance shall be in full force and effect from and after thirty (30) days from the date of its passage and publication.

Passed by the City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 2004.

\_\_\_\_\_  
M A Y O R

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Published: \_\_\_\_\_

# AGENDA SUMMARY SHEET

## Business of the City Council City of Longview, Washington

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**SUBJECT TITLE:**

Resolution No. 1787 Surplus Equipment

Agenda Item: 10B

Dept. of Origin: Information Technology

For Agenda of: 1/22/2004

**EXHIBITS:**

Resolution No. 1787 and EXHIBIT "A"

*Clearances:*

Originator: Judy Jones

City Atty Review Necessary?

Date/Initials of City Attorney:

**PRESENTED BY:**

Edwin R. Ivey, City Manager

Asst. City Manager:

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**SUMMARY STATEMENT:**

This equipment needs to be declared surplus as it is no longer needed for the City of Longview.

**RECOMMENDED ACTION:**

Motion to approve Resolution No. 1787

## Resolution No. 1787

**A Resolution providing for the disposal of certain inventory items deemed to be surplus to the reasonably foreseeable needs of the City of Longview.**

WHEREAS, certain items of equipment belonging to the City of Longview are obsolete and no longer used by the City; and

WHEREAS, the value, obsolescence and condition of these items of inventory make it impractical to trade the same in on future purchases of new inventory items from the list of assets of the City, and to obtain the maximum return for said inventory items, it would be in the best interest of the City to dispose of the same in a manner that will be to the best advantage to the City of Longview;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Longview as follows:

1. Based upon the findings and recommendations of the Director of Information Services of said City, the items of inventory belonging to said City as shown on Exhibit "A", attached hereto, are declared to be surplus to the foreseeable needs of the City.
2. That it is deemed to be for the common benefit of the residents of said City to dispose of said items of inventory.
3. That the City Manager is authorized to dispose of items listed on Exhibit "A", attached hereto, in a manner that will be to the best advantage to the City of Longview.

PASSED by the City Council of Longview, Washington, and approved by its Mayor this 22nd day of January 2004.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

# EXHIBIT "A"

FA#	Description	Serial Number	Notes
1027	CARBON DELEAVER		
3845	DELL DIMENSION XPS D233	C8823	
3860	DELL DIMENSION D300	D3D2S	
3888	HP PRINTER	USKB066379	BROKEN/DUMP
3897	HP LASERJET 4000	USNC100054	BROKEN/DUMP
3958	DELL DIMENSION T450	0B9FB	
3959	DELL DIMENSION T450	0B9FD	
3960	DELL DIMENSION T450	0B9FQ	
3963	DELL PRECISION 410	30FPE	
3965	DELL DIMENSION T450	0E8FX	
3972	DELL DIMENSION T450	0B9EQ	
3974	DELL DIMENSION T450	0BB69	
4021	DELL LATITUDE CPI	ZQXQS	
4039	DELL DIMENSION R450	UFY TZ	TIMESHEET
4046	DELL DIMENSION T450	0BB63	
4052	DELL DIMENSION T450	0E8FT	
4066	DELL DIMENSION T450	1C46Z	
4084	DELL DIMENSION T450	21GRN	
4088	DELL DIMENSION T450	21YA7	
4089	DELL DIMENSION T450	21YAQ	BROKEN/DUMP
4093	DELL DIMENSION T450	2S4RJ	
4098	DELL DIMENSION T450	2S4RB	
4109	DELL DIMENSION T450	5CX17	
4113	DELL DIMENSION T450	SCXKEY	
4114	DELL DIMENSION T450	SCXJA	
4116	DELL DIMENSION T450	5CXRT	
4126	DELL DIMENSION T450	5CXKA	
4131	DELL DIMENSION T500	B410A	
4132	DELL DIMENSION T500	B411I	
4146	DELL DIMENSION T500	E0SRU	
4149	DELL DIMENSION T500	E05VH	BROKEN/DUMP
4177	SONY CPD520GS MONITOR	2716552	BROKEN/DUMP
U000253	GATEWAY MONITOR	7141255	
U001033	DELL ULTRASCAN 800HS	8405639	
U00109	DELL ULTRA SCAN 1600 HS	2934773	
U001110	DELL D1028L MONITOR	84779 C6EP7	
U001143	DELL ULTRA SCAN 1600 HS	55347A159U90	
U001202	DELL ULTRA SCAN 1600 HS	2769613	
U001234	DELL ULTRASCAN 1000HS	1086454	
U001235	DELL ULTRA SCAN 1000HS	1086448	
U001249	DELL ULTRASCAN 1000HS	1086447	
U001252	DELL ULTRASCAN 1600HS MONITOR	2937152	
U001263	DELL D1025TM	55341CFU2069	
U001264	DELL ULTRA SCAN 1000HS	1323049	
U001270	DELL ULTRA SCAN 1600 HS	2934774	
U001284	DELL MONITOR	1444731	
U001289	DELL D10286	66746-J80L7-28	
U001322	DELL ULTRASCAN P780	8441737	
U001323	DELL ULTRASCAN P780	8441738	
U001324	DELL ULTRA SCAN P780	8441732	
U001335	DELL ULTRASCAN P780	8661943	
U001343	DELL ULTRASCAN P780	8255569	
U001345	DELL 828FI	22794F8Y3L79	

U001346	DELL 828FI	22794FB82489	
U001348	DELL P780 ULTRASCAN 8227655		
U001414	DELL ULTRA SCAN P1110	1JP0917R477430B7761F	
U001419	DELL M991	MX049VYR4780112M1112B	
U001450	DELL P992	MX08D46647741IAU4088	BROKEN/DUMP
U001462	DELL P992	MX-08D466-47741-234-41PY	
U001464	DELL ULTRASCAN P991 MONITOR	MX-08376T47741 17A 20GL	
	DELL MONITOR 8114524		
	DELL ULTRASCAN 800HS	8584547	

### APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the City, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Voucher (warrant) totals for 2nd Claims of January 2004:	
2003 Expenses:	\$xxxxxxxxxx
2004 Expenses:	<u>\$xxxxxxxxxx</u>
	Total \$xxxxxxxxxx

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Pay Period: January 1-15, 2004

Payroll warrant numbers XXXXX through XXXXX	Total \$XXXXXXXX
Payroll direct deposits	Total \$XXXXXXXX
Total Payroll Amt	\$XXXXXXXX

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## CLAIMS ACTIVITY

### *New Claims*

Claimant	Incident Date	Incident Description	Amount Claimed
1. Jackie Waadevig	12/29/03	Claimant summoned officers to investigate a stranger in house; officers had to break down door. Officers and stranger also tracked mud on carpet.	\$815.48
2. Mary Taylor	11/29/01	Claimant alleges a large tree root in main sewer line caused sewer problems at her residence numerous times since 11/29/01. Plumber ultimately determined blockage was in City line.	\$1,556.95

### *Settled Claims*

Claimant	Incident Date	Incident Description	Amount Paid
3. Elese B. Cox	9/4/03	Claimant alleged out-of-pocket expenses incurred to clear sewer line while blockage was in City line.	\$365.30
4. Daniel Webb	2/16/02	Claimant alleged personal injuries and property damage when his motorcycle struck a new, unmarked median on 15 <sup>th</sup> Avenue.	\$45,000

### *Denied Claims*

Claimant	Incident Date	Incident Description	Amount Claimed
None			



## Memorandum

January 22, 2004

### **CERTIFICATION** **Project Completion**

**To:** Mr. Edwin R. Ivey, City Manager

**From:** Roy Hewson, City Engineer

**Reviewed By:** Jeff Cameron, Director of Public Works

**Subject:** **Alley Improvements Block 26**  
**Contract #03-0966-E**

This is to certify that the Alley Improvements Block 26 project has been completed in accordance with the plans and specifications under Contract No. 03-0966-E, entered into between the City of Longview and Halme Excavating Inc., and the same is hereby accepted and approved.

DATED this 22nd Day of January, 2004.

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Liquor License Renewals

**Agenda Item:** \_\_\_\_\_ 13A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Police \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ January 22, 2004 \_\_\_\_\_

**EXHIBITS:**

Washington State Liquor Control Board  
Licensed establishments in incorporated areas  
City of Longview for expiration date of 04/30/2004.

*Clearances:*

**Originator:** \_\_\_\_\_ Bob Burgreen, Chief of Police \_\_\_\_\_

**City Atty Review Necessary?** \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**PRESENTED BY:**

Edwin R. Ivey, City Manager

**Asst. City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire April 30, 2004. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal. The police department has no concerns with the licensees.

**RECOMMENDED ACTION:**

Motion as desired by council.

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 1/05/04

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LONGVIEW  
(BY ZIP CODE) FOR EXPIRATION DATE OF 20040430

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 J.S.B., L.L.C.	BUMPERS RESTAURANT & LOUNGE 729 OCEAN BEACH HWY LONGVIEW WA 98632 0000	351091	SPIRITS/BR/WH REST LOUNGE +
2 RM BEVERAGE WASHINGTON, LLC	MALETIS BEVERAGE 620 CALIFORNIA WAY LONGVIEW WA 98632 1612	079304	BEER DISTRIBUTOR



JAN-09-2004 FRI 11:55 AM CITY OF LONGVIEW FINANCE

FAX NO. 3604425951

P. 02

# AGENDA SUMMARY SHEET

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Driveway Variance Request for Woods Logging  
Supply

**Agenda Item:** \_\_\_\_\_ 14A \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Public Works \_\_\_\_\_

**For Agenda of:** \_\_\_\_\_ 01/22/04 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ Roy Hewson, City Engineer \_\_\_\_\_

**Dept. Review:** \_\_\_\_\_ Jeff Cameron, PW Director \_\_\_\_\_

**City Atty Review Necessary?** \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**Asst. City Manager:** \_\_\_\_\_

**EXHIBITS:****PRESENTED BY:**

Edwin R. Ivey, City Manager

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**SUMMARY STATEMENT:**

Woods Logging Supply Inc., is requesting a variance to install two oversized driveways to serve their businesses at 1445 and 1555 Industrial Way, all located on formerly owned Port of Longview property. Woods Logging Supply, Inc. has requested a 60' wide approach at 1555 Industrial Way, and a 40' wide approach at 1445 Industrial Way. This request exceeds the opening widths presently allowed for driveways.

These facilities are served by large trucks, which have difficulty maneuvering through a standard width driveway. The Community Development Department has also reviewed this request and concurs with the recommendation for approval.

**RECOMMENDED ACTION:**

Motion granting the driveway variance for Woods Logging Supply, Inc. as requested.

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Set Public Hearing to review the draft 2004-2008  
Consolidated Plan for HOME and CDBG Programs

**Agenda Item:** \_\_\_\_\_ 14B \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**EXHIBITS:**

**For Agenda of:** \_\_\_\_\_ 01/22/04 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey, Assistant Director \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?** \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**PRESENTED BY:**

Edwin R. Ivey, City Manager

**Asst. City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

A public hearing is needed to review the draft 2004-2008 HOME Consolidated Plan for HOME and CDBG (Community Development Block Grant) programs. This new plan will cover housing needs and community development needs for the program years 2004 through 2008. In order to receive 2004 CDBG Entitlement funding, and continue to receive HOME Entitlement funding, the City of Longview is required to submit a Consolidated Plan to HUD for approval. The City anticipates receiving \$443,000 for CDBG projects and \$404,000 for HOME projects based on recent figures released by HUD. These amounts are subject to final Congressional approval.

Public meetings will be held to determine the community's priority needs for housing, community facilities, public facilities, economic development, and public services or be used as a local match. These entitlement programs must principally benefit low- and moderate-income persons; prevent or eliminate slums or blight; or meet an urgent need to public health or safety.

The Cowlitz-Wahkiakum Council of Governments is under contract to produce the 2004-2008 Consolidated Plan. A 30 day public comment period will begin May 1<sup>st</sup> followed by final Council approval on June 10<sup>th</sup>.

**RECOMMENDED ACTION:**

Motion to set a Public Hearing for April 8, 2004 to review the draft HOME 2004-2008 Consolidated Plan.

# **AGENDA SUMMARY SHEET**

## **Business of the City Council City of Longview, Washington**

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**SUBJECT TITLE:**

Set Public Hearing to Allocate 2004 HOME Funding

**Agenda Item:** \_\_\_\_\_ 14C \_\_\_\_\_

**Dept. of Origin:** \_\_\_\_\_ Community Development \_\_\_\_\_

**EXHIBITS:**

**For Agenda of:** \_\_\_\_\_ 01-22-04 \_\_\_\_\_

*Clearances:*

**Originator:** \_\_\_\_\_ John Brickey, Assistant Director \_\_\_\_\_

**COUNCIL GOAL ADDRESSED:**

**City Atty Review Necessary?** \_\_\_\_\_

**Date/Initials of City Attorney:** \_\_\_\_\_

**PRESENTED BY:**

Edwin R. Ivey, City Manager

**Asst. City Manager:** \_\_\_\_\_

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**SUMMARY STATEMENT:**

A public hearing for 2004 HOME project funding allocation is requested for Thursday, April 08, 2004. There is \$352,617.38 in 2004 HOME funding available for the City of Longview for low-and moderate-income housing projects. The final amount of funding will be determined upon Congressional appropriation.

The public hearing will be held to review and consider all the housing projects submitted and to receive public comment. Allocations will follow the a review of the draft 2004-2008 Consolidated Plan.

**RECOMMENDED ACTION:**

Motion to set a public hearing for April 08, 2004 to review proposed HOME project designs and identify those to be funded with 2004 HOME Participating Jurisdiction dollars.

# New Business License Applications

01/15/2004

4 FUN KARAOKE  
1625 N SECOND  
KELSO WA 98626

TRAVIS RUSSELL  
KARAOKE DJ

---

BEE CLEAN  
128 COWLITZ GARDENS  
KELSO WA 98626

GREGG STANGE  
CARPET CLEANING

---

BURIED TREASURE  
1264 12TH AVE  
LONGVIEW WA 98632

BRABARA FOYTACK  
SECOND HAND STORE

---

COLUMBIA CUSTOMS  
1203 B CALIFORNIA WAY  
LONGVIEW WA 98632

SHEPHEN KEEGAN III  
ALUMINUM POLISHING

---

D & G CUSTOM PAINTING  
1056 TENNANT WAY  
LONGVIEW WA 98632

DAROLD WEEKLEY  
CUSTOM AUTO PAINTING AND REPAIR

---

EXTREME FITNESS & PAINTBALL  
3403 OAK ST  
LONGVIEW WA 98632

ANGELA KATZENBERGER  
SALES OF PAINTBALL AND FITNESS EQUIPMENT

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GORDON'S HOME IMPROVEMENT  
2231 48TH AVE  
LONGVIEW WA 98632

GORDON HEADLEE  
MISCELLANEOUS HOME REPAIRS

---

JODY L. DIETZ  
2503 34TH AVE  
LONGVIEW WA 98632

JODY DIETZ  
KARAOKE DJ

---

JON BECK  
2832 DOVER ST  
LONGVIEW WA 98632

JON BECK  
KARAOKE DJ

---

JUST HAIR/SPLIT ENZ  
1339 COMMERCE AVE SUITE 202  
LONGVIEW WA 98632

VICKI WELLENBROCK  
HAIRDRESSER

---

## New Business License Applications

01/15/2004

LA FAMILIA Y TU TAMBIEN  
803 VANDERCOOK WAY  
LONGVIEW WA 98632

JOHNNIE GONZALES SR.  
SOCIAL SERVICE

---

LONGVIEW PHYSICAL & SPORTS THERAPY SERVICE  
425 N. MAPLE HILL RD  
KELSO WA 98626

BRUCE PETERSON  
PHYSICAL THERAPY AT CLIENT LOCATIONS

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LOWER COLUMBIA ANESTHSIA  
1136 KESSLER BLVD  
LONGVIEW WA 98632

SUSAN CHESLEY  
NURSE ANESTHETIST

---

MAX AUTO BODY  
1164 11TH AVE  
LONGVIEW WA 98632

JON HOLMES  
AUTO BODY REPAIR

---

NICHOLAS R. CLARK  
116 JAMES ST  
LONGVIEW WA 98632

NICHOLAS CLARK  
KARAOKE DJ

---

PICTURE PERFECT  
101 JAMES ST  
LONGVIEW WA 98632

TRISHA POTTER  
GRAPHIC DESIGN

---

THE WHISPERING ROCK  
1419 BOWMONT  
KELSO WA 98626

MELISSA BAKER  
KARAOKE DJ

---

WHIRLWIND HOUSEKEEPING  
1128 16TH AVE  
LONGVIEW WA 98632

VICTORIA AMES-DILLS  
HOUSE CLEANING SERVICE

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**LONGVIEW HISTORIC PRESERVATION COMMISSION  
MEETING MINUTES  
December 18, 2003**

Chairman Cam Hanna called the meeting of the Longview Historic Preservation Commission to order at 3:15 p.m. at the Community Development/Public Works Conference Room, Longview City Hall.

**A. Call to Order**

**1. Attendance**

Present: Cam Hanna, Chairman  
Shirley Bailey  
Sallie Kiggins  
Sharon Pedersen  
Janice Steele

Not Present/Excused: David Straub, Vice-Chairman

Staff Present: Julie Hourcle', Assistant Planner

Public Present: Doris Disbrow, Old West Side Inventory Project  
Jayleen Baker, Old West Side Inventory Project

**2. Additions/Changes to Agenda**

None

**3. Approval of Minutes**

Sallie Kiggins made a motion to approve the minutes of August 21, 2003, September 18, 2003 and October 16, 2003. The motion was seconded by Sharon Pedersen and was unanimously passed.

**4. Announcements/Correspondence**

Julie Hourcle' announced that 2 new Commission members will be recommended for appointment to replace outgoing member Dave Straub and to fill an existing vacancy. They are Thomas Patrick Hill, Jr. and Dana Bybee.

Cam asked about the status of the YMCA project. Staff noted that a window drawing was submitted to the Community Development Office based on the approval of the Historic Preservation Commission at their October meeting. Sallie Kiggins complemented fellow Commission member Sharon Pedersen on the sketches she made and provided to Mr. Smith, YMCA Director; and asked how do we follow up? Staff sent a letter to the YMCA noting the approval and conditions of the Certificate of Appropriateness. This included the window design, paint on the edges of the building, and other elements to tie the building together as submitted by the YMCA. Cam emphasized that staff needs to follow up to assure the changes take place as approved.

Cam Hanna emphasized that it was very important for the Commission to press on with educating the public of the importance and value of preservation. He was concerned about the lack of preservation of historic buildings in Kelso and their demise.

**B. Public Comment**

None

**C. Review of Draft Inventories**

**Old West Side**

**a. Inventory OWS-09 Virtue House – 1408 Kessler Blvd.**

Doris Disbrow said that the exciting part of doing the inventory was working with the owner. Ms. Baker was very helpful in providing an accurate clarification of the description. Ms. Disbrow also learned how to go into the Obituary Index. Mrs. Virtue moved to Longview as a widow from Montana when she was 62 with her two daughters and lived in the home until her death at the age of 99. Ms. Disbrow also noted that John McClelland III has offered to provide historical information about residents and the neighborhood as needed by request. The current owners, Jayleen and Bill Baker, have worked to maintain the original character of the home during its restoration.

Ms. Baker noted that she and her husband purchased the home 11 ½ years ago and it was a complete disaster. They are the third owners. It was overgrown with foliage and the residence was not maintained. It took nine months to get one room livable when they moved in. Every window sill was dry rotted. Architecturally, there are arches throughout the home including the bathroom and living room. The windows are also arched. They built an addition to the rear of the residence to fit the design of the home. The new windows even have ropes with weights. The owners are attempting to do everything to make it look like it belongs there. The roof tiles were also researched and purchased in Seattle with the same numbers imbedded as in the original tile. The windows are leaded glass. The windows were renovated using the same materials, including salvageable wood on the interior trim, with glass twice as thick but in single panes.

Chairman Cam Hanna noted that Ms. Baker had done a fantastic job in restoring the home. Other commission members agreed.

**b. Inventory OWS-10 Vandercook Mansion**

Ms. Disbrow reviewed the inventory of the Vandercook Mansion which has been owned by the Hollinger Family for several years. It was decided to add information regarding the acquisition of the adjacent lot for the swimming pool, so as to confuse the original parcel.

**D. Nomination Process & Evaluation for Historic Register**

“How to Determine if a Property has Integrity”

The Commission decided to hold the review and discussion of this information in January when new Commission members will be present.

**E. CLG Grant Update**

Staff has sent the Request for Qualifications to all consultants listed on the OAHP website for the Old West Side Inventory Project. Several consultants were contacted as to why there was no

response to the RSQ. Many consultants were busy with other projects or were reluctant to work with volunteers. Staff is still trying to contact other qualified persons to perform the grant.

**F. Adjournment**

With no further business to come before the Commission, the meeting was adjourned at 4:27 p.m.

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Julie Hourcle, Assistant Planner