

Longview City Council Agenda

Special Meeting – December 28, 2006 – 4:00 p.m.

The City Hall is accessible for persons with disabilities. Special equipment to assist the hearing impaired is also available. Please contact the City Executive Offices at 360.442.5004 48 hours in advance if you require special accommodations to attend the meeting.

01. **CALL TO ORDER**

Mayor Dennis Weber

02. **INVOCATION/FLAG SALUTE**

Pastor Larry Russell, Father's House

03. **ROLL CALL**

04. **APPROVAL OF MINUTES**

05. **CHANGES TO THE AGENDA**

06. **PRESENTATIONS & AWARDS** - None

07. **CONSTITUENTS COMMENTS** – (30 MINUTES)

08. **PUBLIC HEARINGS** - None

09. **BOARD & COMMISSION RECOMMENDATIONS** - None

10. **ORDINANCES & RESOLUTIONS**

A. ORDINANCE NO. 2979, AMENDING THE 2005-2006 BUDGET (2ND READING)

Subject ordinance has been prepared to amend the 2005-2006 biennial budget to authorize expenditures unforeseen at the time the 2005-2006 biennial budget was adopted. These amendments affect the General, HOME, CDBG Entitlement, Insurance Reserve, Capital Projects, Filter Plant Construction, Sanitary/Recycling, Mint Valley Golf, and Equipment Rental Operating Funds in the 2005-2006 biennial budget.

Budget amendment ordinances require two readings before the Council. This is second reading of Ordinance No. 2979.

RECOMMENDED ACTION:

Motion to adopt Ordinance No. 2979.

[\(LINK TO PAPERWORK\)](#)

11. **MAYOR'S REPORT AND COUNCILMEMBERS' REPORTS**

12. **CONSENT CALENDAR**

A. APPROVAL OF CLAIMS

[\(LINK TO PAPERWORK\)](#)

B. PROJECT COMPLETION: HISTORIC DOWNTOWN STREET LIGHTING – PHASE I

[\(LINK TO PAPERWORK\)](#)

13. LIQUOR LICENSE APPLICATIONS

A. RENEWALS

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire March 31, 2007. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal.

The police department has no concerns with the licensees.

RECOMMENDED ACTION:

Motion as desired by Council.

[*\(LINK TO PAPERWORK\)*](#)

14. CITY MANAGER'S REPORT

A. SET PUBLIC HEARING FOR ANX 2006-5: SUNSET WAY ANNEXATION

SUBMITTED BY ALAN ENGSTROM, 60% PETITION

Alan Engstrom has submitted a 60% petition to annex 2.6± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. The proposed annexation area is generally located north of Sunset Way and east of Greensview Lane and Clearview Drive.

The 60% petition is signed by Alan Engstrom who is the managing member for MAALE, LLC, the corporation that owns the parcels. At the November 30, 2006 special Council meeting, as part of their review of Notice of Intent to Commence Annexation, the Council decided not to add any additional property to the proposed annexation area.

Staff received the Cowlitz County Assessor's certification and determination of sufficiency for petition for annexation on December 14, 2006.

RECOMMENDED ACTION:

Motion to set a public hearing for the January 11, 2007 regular meeting to consider the Sunset Way annexation request, Case Number: ANX 2006-5.

[*\(LINK TO PAPERWORK\)*](#)

B. SET PUBLIC HEARING FOR ANX 2006-4: NORTH 42ND AVENUE ANNEXATION

SUBMITTED BY ROGER ALLEN, 60% PETITION

Roger Allen has submitted a 60% petition to annex 2.4± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. The proposed annexation area is generally located the south corners of the intersection of 42nd Avenue and Pacific Way, north of CDID#1 Ditch 6 West.

The 60% petition is signed by Roger Allen who, along with Judy Allen, is the owner of two parcels within the annexation area. At the November 30, 2006 special Council meeting, as part of their review of Notice of Intent to Commence Annexation, the Council decided to add approximately 6,000 square feet of 42nd Street right-of-way to the proposed annexation area.

Staff received the Cowlitz County Assessor's certification and determination of sufficiency for petition for annexation on December 14, 2006.

RECOMMENDED ACTION:

Motion to set a public hearing for the January 11, 2007 regular meeting to consider the North 42nd Avenue annexation request, Case Number: ANX 2006-4.

[*\(LINK TO PAPERWORK\)*](#)

C. BID REVIEW: PUMPER TRUCK FOR FIRE DEPARTMENT

Notice of a Call for Bids was published as required for the budgeted purchase of one Triple-Combination Fire Pumper (fire engine). Bid packets were mailed to six prospective bidders. Bid results, including sales tax for the fire engine purchase, are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Sales or Use Tax</u>	<u>Total Net Bid</u>
American LaFrance – Portland, OR	\$343,666.00	\$26,462.28	\$370,128.28
HME, Inc. – McMinnville, OR	\$345,262.00	\$26,585.17	\$371,847.17
Hughes Fire Equipment – Springfield, OR	\$377,795.00	\$30,223.61	\$408,018.61
U.S. Fire Equipment – Tacoma, WA	\$382,406.44	\$33,651.76	\$416,058.20
Northwest Fire Service – Clintonville, WI	\$393,532.00	\$33,843.75	\$427,375.75

Upon study and review of bids submitted, staff finds that HME, Inc. is the lowest bidder that meets the intent of the bid specifications.

FINANCIAL SUMMARY:

Funding for replacement of the fire pumper is provided by annual contributions to the City Equipment Replacement & Reserves Fund (ER&R). The appropriation required includes an additional \$104,000 to purchase the support equipment that is necessary to place the fire pumper in service which will need to be drawn from the ER&R.

RECOMMENDED ACTION:

Upon study and review of bids submitted, staff recommends that American LaFrance’s bid be rejected as “non-responsive” due bid irregularities and that HMe, Inc. be awarded as the lowest bidder that meets the intent of the bid specifications. Staff recommends approving a bid award to HME, Inc. and appropriation of funds from the Equipment Replacement Reserve Fund to purchase one triple-combination fire pumper and necessary support equipment.

Expenditure Required: \$475,847.17 (= \$371,847.17 for pumper and \$104,000 for equipment)
Amount Budgeted: \$325,000.00
Appropriation Required: \$150,847.17

[*\(LINK TO PAPERWORK\)*](#)

15. MISCELLANEOUS INFORMATION

A. BUSINESS LICENSES

[*\(LINK TO PAPERWORK\)*](#)

16. ADJOURNMENT

NEXT COUNCIL MEETINGS:

THURSDAY, JANUARY 11, 2007 AT 7 P.M.

THURSDAY, JANUARY 25, 2007 AT 7 P.M.

NEXT COUNCIL WORKSHOP:

TUESDAY, JANUARY 23, CITIZENS SUMMIT

2007 COUNCIL RETREAT:

FEBRUARY 23-25, 2007

AGENDA SUMMARY SHEET
Business of the City Council
City of Longview, Washington

SUBJECT TITLE:
ORDINANCE NO. 2979
Amending 2005-2006 Biennial Budget
(Second Reading)

Agenda Item: _____ 10A _____

Dept. of Origin: _____ Finance _____

For Agenda of: _____ December 28, 2006 _____

EXHIBITS:
Ordinance No. 2979

Clearances:
Originator: _____ Kurt Sacha, Finance Director _____

City Atty Review Necessary? _____ Yes _____

PRESENTED BY:
Robert J. Gregory, City Manager

Date/Initials of City Attorney: 12/4/2006 mknh

Asst. City Manager: _____ David Campbell _____

SUMMARY STATEMENT:

Subject ordinance has been prepared to amend the 2005-2006 biennial budget to authorize expenditures unforeseen at the time the 2005-2006 biennial budget was adopted. These amendments affect the General, HOME, CDBG Entitlement, Insurance Reserve, Capital Projects, Filter Plant Construction, Sanitary/Recycling, Mint Valley Golf, and Equipment Rental Operating Funds in the 2005-2006 biennial budget.

Budget amendment ordinances require two readings before the Council. This is second reading of Ordinance No. 2979

Expenditure Required:	Amount Budgeted	Appropriation Required
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RECOMMENDED ACTION:

Motion to adopt Ordinance No. 2979.

ORDINANCE NO. 2979

An Ordinance relating to public expenditures and declaring an emergency under the provisions of RCW 35A.34.150, fixing the amount of money required to meet such emergencies and authorizing the expenditure of money not provided for in the 2005-2006 biennial budget of the City.

WHEREAS, on December 9, 2004, the City Council of the City of Longview adopted the biennial budget of the City of Longview for 2005-2006; and

WHEREAS, it was thereafter determined by said City Council that additional funds are available and that additional expenditures should be authorized, and said matters were not contemplated at the time of the adoption of said 2005-2006 biennial budget:

NOW, THEREFORE, the City Council of the City of Longview do ordain as follows:

Section 1. That the General Fund of the 2005-2006 City of Longview biennial budget shall be, and is hereby, amended as follows:

- (a) General Fund resources shall be modified to provide for additional revenues resulting from an improved economy resulting in an increase in sales tax revenue: \$300,000.00

- (b) General Fund expenditures shall be increased to provide for the transfer of \$500,000 to the Building Replacement Fund to be used as the City's match for the Columbia Theatre Renovation project. An expenditure decrease in the amount of \$200,000 will be recorded in the Street Maintenance Department to reflect the transfer of street sweeping activities to the Storm Water Fund: \$300,000.00

Section 2. That the HOME Fund of the 2005-2006 City of Longview biennial budget shall be, and is hereby, amended as follows:

- (a) Grant proceeds in the amount of \$200,000 shall be utilized to provide for increased expenditures associated with the Longview HOME program and document recording fees increased to provide for Community House contributions and Habitat for Humanity projects: \$300,000.00

- (b) The Home Fund expenditures shall be increased to provide for the Longview HOME program, Community House contributions and Habitat for Humanity projects: \$300,000.00

Section 3. That the Community Development Block Grant Fund of the 2005-2006

City of Longview biennial budget shall be, and is hereby, amended as follows:

Resources in the amount of \$160,000 will come from entitlement proceeds from the Community Development Block Grant Program: \$160,000.00

- (a) The CDBG Fund expenditures shall be increased to provide for project costs associated with the Downtown Street Lighting project: \$160,000.00

Section 4. That the Insurance Reserve Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Beginning resources in the amount of \$155,000 shall be utilized to provide for workmen's comp related claims: \$155,000.00
- (b) The expenditures in the Insurance Reserve Fund shall be increased to provide for medical costs and industrial insurance claims associated with the workmen's comp program: \$155,000.00

Section 5. That the Capital Projects Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Real estate excise tax revenues shall be increased \$490,000 to reflect improved real estate sales throughout the community and private contributions shall be increased \$60,000 to reflect the donation from Bratrud Middleton Insurance for the Fire Department's turnout gear: \$550,000.00
- (b) The expenditures in the Capital Projects Fund shall be increased to provide for the purchase of a Police standby generator, Fire Bunker gear and the grid and rigging stage improvements at the Columbia Theatre for the

Performing Arts: \$550,000.00

Section 6. That the Filter Plant Construction Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Revenues in the amount of \$345,000 shall be utilized to provide for capital expenditures associated with the repair of the Water Filter construction projects. Revenues in the form of capital contributions shall come from the City of Longview and Cowlitz PUD as per the formula specified in the Interlocal Agreement: \$345,000.00
- (b) Expenditures in the Filter Plant Construction Fund shall be increased to provide for capital costs associated with the RWTP Filter underdrain repair & influent pumps project and the RWTP project evaluation study: \$345,000.00

Section 7. That the Sanitary Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Beginning resources in the amount of \$100,000 shall be utilized to cover increased expenditures for solid waste collection : \$100,000.00
- (b) The expenditures in the Sanitary/Recycling Fund shall be increased to provide for costs associated with solid waste collection: \$100,000.00

Section 8. That the Mint Valley Golf Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Beginning resources in the amount of \$36,000 shall be utilized to provide for unanticipated irrigation costs associated with the purchase of water from the City's water utility : \$36,000.00
- (b) Expenditures in the Mint Valley Golf Fund shall be increased to provide for the purchase of City water for irrigation purposes: \$36,000.00

Section 9. That the Equipment Rental Operating Fund of the 2005-2006 City of Longview

biennial budget shall be, and is hereby, amended as follows:

- (a) Beginning resources in the amount of \$300,000 shall be utilized to provide for increased costs associated with the purchase of fuel and fleet maintenance parts: \$300,000.00

- (b) The expenditures in the Equipment Rental Fund shall be amended to cover unanticipated cost increases for fuel and maintenance parts: \$300,000.00

Section 16. That by reason of the facts herein before set forth, an emergency is hereby declared under the provisions of RCW 35A.34.150, and it is hereby ordered that the foregoing appropriations and budget amendments be approved in excess of the 2005-2006 biennial budget for the purposes stated herein.

Section 17. This ordinance shall be in full force and effect from and after five (5) days from its passage and publication.

Passed by the City Council this _____ day of December, 2006.

Approved by the Mayor this _____ day of December, 2006.

M A Y O R

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Published:_____

APPROVAL OF CLAIMS

Based upon the authentication and certification of claims and demands against the City, prepared and signed by the City's auditing officer, and in full reliance thereon, it is moved and seconded as shown in the minutes of this meeting that the following vouchers/warrants are approved for payment:

Voucher (warrant) totals for 2nd Claims of December 2006: Total \$997,363.12

Pay Period:

Payroll warrant numbers XXXXX through XXXXX	Total \$XXXXXXXX
Payroll direct deposits	Total \$XXXXXXXX
Payroll wire transfers	Total \$XXXXXXXX
Total Payroll Amt	\$XXXXXXXX



Memorandum

December 22, 2006

CERTIFICATION **Project Completion**

To: Mr. Robert J. Gregory, City Manager

From: Craig Bozarth, City Engineer

Reviewed By: Jeff Cameron, Director of Public Works

Subject: **Downtown Historic Street Lighting Installation, Phase 1**
Contract #06-B071C-T

This is to certify that the Downtown Historic Street Lighting Installation, Phase 1 project has been completed in accordance with the plans and specifications under Contract No. 06-B071C-T, entered into between the City of Longview and Mill Plain Electric, Inc.. and the same is hereby accepted and approved.

DATED this 22nd Day of December, 2006.

AGENDA SUMMARY SHEET

Business of the City Council City of Longview, Washington

SUBJECT TITLE:
Liquor License Renewals

Agenda Item: _____ 13A _____

Dept. of Origin: _____ Police _____

EXHIBITS:
Washington State Liquor Control Board
Licensed establishments in incorporated areas
City of Longview for expiration date of 03/31/2007

For Agenda of: _____ December 28, 2006 _____

Clearances:
Originator: _____ Alex Perez, Chief of Police _____

COUNCIL GOAL ADDRESSED:

City Atty. Review Necessary? _____

PRESENTED BY:
Robert J. Gregory, City Manager

Date/Initials of City Attorney: _____

Deputy City Manager: _____

SUMMARY STATEMENT:

The business establishments depicted on the exhibit are all currently licensed by the Washington State Liquor Control Board to sell and/or serve alcoholic beverages. Their respective licenses expire March 31, 2007. A check of local law enforcement records shows no liquor violations occurring at any of the establishments since their last renewal.

The police department has no concerns with the licensees.

Expenditure Required:	Amount Budgeted	Appropriation Required
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RECOMMENDED ACTION:
Motion as desired by Council.

CO91080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE:12/04/06

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF LONGVIEW
(BY ZIP CODE) FOR EXPIRATION DATE OF 20070331

LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1 COWLITZ PHARMACY, INC.	OLYMPIC DRUG #115B 1244 15TH AVE LONGVIEW WA 98632 0000	081031	GROCERY STORE - BEER/WINE
2 CAPITAL CITY COMPANIES, INC. DBA TRIANGLE EXXON, LTD.	TRIANGLE EXXON 1155 WASHINGTON WAY LONGVIEW WA 98632 0000	080165	GROCERY STORE - BEER/WINE
3 THRIPTY PAYLESS, INC.	RITE AID #5288 364 TRIANGLE SHOPPING CENTER LONGVIEW WA 98632 0000	369742	GROCERY STORE - BEER/WINE
4 WILLCUTS, KELCEY L WILLCUTS, MELODY J	SPEEDY MART 704 TENNANT WY LONGVIEW WA 98632 0000	361723	GROCERY STORE - BEER/WINE
5 PKS, INC.	20TH AVENUE GROCERY 425 20TH AVE LONGVIEW WA 98632 1427	350246	GROCERY STORE - BEER/WINE
6 RESTAURANT CONCEPTS II, LLC	APPLEBEE'S NEIGHBORHOOD GRILL & BAR 400 TRIANGLE CENTER LONGVIEW WA 98632 4665	086676	SPIRITS/BR/WN REST LOUNGE +

DEC-13-2006 WED 01:10 PM CITY OF LONGVIEW FINANCE FAX NO. 3604425951

P. 02

AGENDA SUMMARY SHEET

Business of the City Council City of Longview, Washington

SUBJECT TITLE:

Set public hearing for ANX 2006-5 Sunset Way, an annexation request from Alan Engstrom representing MAALE LLC

Agenda Item: _____ 14A _____

Dept. of Origin: _____ Community Development _____

EXHIBITS:

1. Map of annexation area (Forwarded separately under 14A-1)
2. Certificate of Sufficiency

For Agenda of: _____ December 28, 2006 _____

Clearances:

Originator: _____ John Brickey, Director _____

COUNCIL GOAL ADDRESSED:

Growth Management – Annexation

City Atty Review Necessary? _____ No _____

Date/Initials of City Attorney: _____

PRESENTED BY:

Robert J. Gregory, City Manager

Asst. City Manager: _____

SUMMARY STATEMENT:

Alan Engstrom has submitted a 60% petition to annex 2.6± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. The proposed annexation area is generally located north of Sunset Way and east of Greensview Lane and Clearview Drive.

The 60% petition is signed by Alan Engstrom who is the managing member for MAALE, LLC, the corporation that owns the parcels. At the November 30, 2006 special Council meeting, as part of their review of Notice of Intent to Commence Annexation, the Council decided not to add any additional property to the proposed annexation area.

Staff received the Cowlitz County Assessor's certification and determination of sufficiency for petition for annexation on December 14, 2006.

RECOMMENDED ACTION:

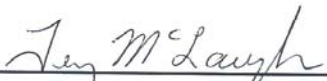
Motion to set a public hearing for the January 11, 2007 regular meeting to consider the Sunset Way annexation request, Case Number: ANX 2006-5.

**COWLITZ COUNTY ASSESSOR
CERTIFICATE OF SUFFICIENCY**

RCW 35A.01.040

I, Terry McLaughlin, Cowlitz County Assessor, pursuant to RCW 35A.01.040(9), do hereby certify that I have received the SUNSET WAY Annexation Petition No. 2006-5 filed with the City of Longview. I further certify that said petition contains valid signatures of property owners of at least sixty percent (60%) in value according to the assessed valuation for general taxation of the property for which annexation is petitioned as required by RCW 35A.14.120.

Terminal Date: December 13, 2006



Terry McLaughlin 12/13/2006
Cowlitz County Assessor Date

AGENDA SUMMARY SHEET

Business of the City Council City of Longview, Washington

SUBJECT TITLE:

Set public hearing for ANX 2006-4 an annexation request from Roger and Judy Allen 42nd Avenue/Pacific Way area

Agenda Item: _____ 14B _____

Dept. of Origin: _____ Community Development _____

EXHIBITS:

1. Map of annexation area (Forwarded separately under 14B-1)
2. Certificate of Sufficiency

For Agenda of: _____ December 28, 2006 _____

Clearances:

Originator: _____ John Brickey, Director _____

COUNCIL GOAL ADDRESSED:

Growth Management – Annexation

City Atty Review Necessary? _____ No _____

Date/Initials of City Attorney: _____

PRESENTED BY:

Robert J. Gregory, City Manager

Asst. City Manager: _____

SUMMARY STATEMENT:

Roger Allen has submitted a 60% petition to annex 2.4± acres into the City. RCW 35A.14.130 requires the City Council to hold a public hearing prior to approving an annexation request. The proposed annexation area is generally located the south corners of the intersection of 42nd Avenue and Pacific Way, north of CDID#1 Ditch 6 West.

The 60% petition is signed by Roger Allen who, along with Judy Allen, is the owner of two parcels within the annexation area. At the November 30, 2006 special Council meeting, as part of their review of Notice of Intent to Commence Annexation, the Council decided to add approximately 6,000 square feet of 42nd Street right-of-way to the proposed annexation area.

Staff received the Cowlitz County Assessor's certification and determination of sufficiency for petition for annexation on December 14, 2006.

RECOMMENDED ACTION:

Motion to set a public hearing for the January 11, 2007 regular meeting to consider the North 42nd Avenue annexation request, Case Number: ANX 2006-4.

**COWLITZ COUNTY ASSESSOR
CERTIFICATE OF SUFFICIENCY**

RCW 35A.01.040

I, Terry McLaughlin, Cowlitz County Assessor, pursuant to RCW 35A.01.040(9), do hereby certify that I have received the NORTH 42ND AVENUE Annexation Petition No. 2006-4 filed with the City of Longview. I further certify that said petition contains valid signatures of property owners of at least sixty percent (60%) in value according to the assessed valuation for general taxation of the property for which annexation is petitioned as required by RCW 35A.14.120.

Terminal Date: December 13, 2006



Terry McLaughlin **12/13/2006**
Cowlitz County Assessor **Date**

AGENDA SUMMARY SHEET

Business of the City Council City of Longview, Washington

SUBJECT TITLE:

Bid Review – One Fire Pumper

Agenda Item: _____ 14.C _____**EXHIBITS:**

Public Bid Opening November 30, 2006

Dept. of Origin: _____ Fire Department _____**For Agenda of:** _____ December 28, 2006 _____**Clearances:****Originator:** _____ Daryl McDaniel, Fire Chief _____**City Atty Review Necessary?** _____ No _____**PRESENTED BY:**

Robert J. Gregory, City Manager

Date/Initials of City Attorney: _____**Asst. City Manager:** _____

SUMMARY STATEMENT:

Notice of a Call for Bids was published as required for the budgeted purchase of one Triple-Combination Fire Pumper (fire engine). Bid packets were mailed to six prospective bidders. Bid results, including sales tax for the fire engine purchase, are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Sales or Use Tax</u>	<u>Total Net Bid</u>
American LaFrance – Portland, OR	\$343,666.00	\$26,462.28	\$370,128.28
HME, Inc. – McMinnville, OR	\$345,262.00	\$26,585.17	\$371,847.17
Hughes Fire Equipment – Springfield, OR	\$377,795.00	\$30,223.61	\$408,018.61
U.S. Fire Equipment – Tacoma, WA	\$382,406.44	\$33,651.76	\$416,058.20
Northwest Fire Service – Clintonville, WI	\$393,532.00	\$33,843.75	\$427,375.75

Upon study and review of bids submitted, staff finds that HME, Inc. is the lowest bidder that meets the intent of the bid specifications.

Expenditure	Amount	Appropriation
Required: \$475,847.17	Budgeted \$325,000.00	Required \$150,847.17

FINANCIAL SUMMARY:

Funding for replacement of the fire pumper is provided by annual contributions to the City Equipment Replacement & Reserves Fund (ER&R). The appropriation required includes an additional \$104,000 to purchase the support equipment that is necessary to place the fire pumper in service which will need to be drawn from the ER&R.

RECOMMENDED ACTION:

Upon study and review of bids submitted, staff recommends that American LaFrance's bid be rejected as "non-responsive" due bid irregularities and that HME, Inc. be awarded as the lowest bidder that meets the intent of the bid specifications. Staff recommends approving a bid award to HME, Inc. and appropriation of funds from the Equipment Replacement Reserve Fund to purchase one triple-combination fire pumper and necessary support equipment.

Expenditure Required:	\$475,847.17 (= \$371,847.17 for pumper and \$104,000 for equipment)
Amount Budgeted:	\$325,000.00
Appropriation Required:	\$150,847.17

740 Commerce Avenue
Longview, WA 98632-2416



phone: (360) 442-5503
fax: (360) 442-5961

December 20, 2006

To: Manager Gregory
Re: Fire Pumper Bid

Manager Gregory,

I am submitting this letter to help clarify why there is such a difference in today's cost of new fire trucks versus the estimates that have been used in previous budget cycles.

The city's fleet manager has noted that heavy-duty truck prices have increased dramatically over the past two years due to stifled demand in the retail market while the economy was soft. Although the fire apparatus market is a unique market segment, the major components come from the heavy-duty truck market and that market has seen significant growth and high demand, with prices increasing to match the demand. Significant increases in the cost of raw materials (steel and other materials) prices are another major factor. US retail sales of heavy-duty trucks in 2006 have increased over 40% from the previous year. The fire apparatus market has followed suit.

Funding for replacement of the fire apparatus is provided by annual contributions to the City Equipment Replacement & Reserves Fund (ER&R). The contribution has essentially remained constant until the 05-06 budget biannum, at which time it was recommended and approved to increase contributions for fire pumpers based on estimated purchase costs at that time of \$325,00, up from \$280,000. This recommendation was based on estimates received from various manufacturers. Since that time, costs have continued to rise. As you see in our 07-08 budget contributions to the ER&R fund have been increased to accommodate the latest purchase estimate based on recent bid submittals for a 2007 fire pumper.

The new fire pumper, being an addition to the fleet to better support our strategic services plan, will require purchase of additional support equipment at a cost of approximately \$104,000.

Fire has been contributing approx. \$70,000 per year into equipment reserves. As of the end of this year, Fire should end up with approx. \$700,000 in accumulated replacement reserves. In evaluating Fire's ER&R and cash flow for the next twenty years, I find that the reserve fund is sound and can afford the draw of funds to purchase the new fire pumper and its support equipment.

Your consideration and approval to move forward with recommending a bid award for the new fire pumper and purchase of the necessary support equipment would greatly support your fire department to carry out its mission of serving our community in a cost effective and efficient manner.

Sincerely,

Daryl McDaniel, Fire Chief



Public Bid Opening “1,500 GPM Triple Combination Pumper” November 30, 2006

Chief Daryl McDaniel called a Public Bid Opening of City of Longview Fire Department to order on November 30, 2006 in the City Hall Small Conference Room, 1525 Broadway, Longview, WA 98632 at 4:15 p.m.

In attendance:

Fire Chief Daryl McDaniel	Battalion Chief Brian Smith
Battalion Chief Phil Jurmu	Pat McGanney, Northwest Fire Service, Inc.
Captain Randy Bradshaw	Bill Billings, U.S. Fire Equipment, LLC.
Master Firefighter Justin Noel	Jim Cannici, American LaFrance, LLC
Admin. Secretary Katrina Harris	James Morgan, HME, Inc.

Bid was for (1) 1,500 GPM Triple Combination Pumper for Longview Fire Department, located at 740 Commerce Avenue, Longview, WA 98632.

1st Packet – Hughes Fire Equipment, (Pierce), 910 Shelley, Springfield, OR 97477, base bid of \$ 377,795.00 plus tax \$ 8.0% - \$31,223.61 for a grand total of **\$ 408,018.61**. Bid bond attached. **Yes** or No
(Bid received 11-28-06, UPS at 12:00 p.m.)

2nd Packet – American LaFrance, 5317 NE Portland Hwy, Portland, OR 97218, base bid of \$ 343,666.00 plus tax \$ 7.7% - \$26,462.28 for a grand total of \$ 370,128.28 . Bid bond attached. **Yes** or No
(Bid received 11-30-06, Hand delivered at 2:39 p.m.)
****8.0% - \$27,493.28 for a grand total of \$371,159.28.****

3rd Packet – HME, Inc., 405 NE 3rd Street, Suite 7, McMinnville, OR 97218, base bid of bid of \$ 345,262.00 plus tax \$ 7.7% - \$26,585.17 for a grand total of \$ 371,847.17. Bid bond attached. **Yes** or No
(Bid received 11-30-06, Hand delivered at 2:59 p.m.)
****8.0% - \$27,620.96 for a grand total of \$372,882.96.****

4th Packet– U.S. Fire Equipment, (Sutphen), 10749 A Street South, Tacoma, WA 98444, **(Option A)** base bid of \$ 382,406.44 plus tax \$ 8.8% - \$33,651.76 for a grand total of \$ 416,058.20 . Bid bond attached. **Yes** or No
****8.0% - \$30,592.52 for a grand total of \$412,998.96.****
(Option B) base bid of \$ 311,253.15 plus tax \$ 8.8% - \$27,390.27 for a grand total of \$ 338,643.42 . Bid bond attached. Yes or **No**
(Bid received 11-30-06, Hand delivered at 3:40 p.m. – Same binder Option A & Option B)
****8.0% - \$24,900.26 for a grand total of \$336,153.41.****

5th Packet – Northwest Fire Service, (Seagrave), 105 E. 12th Street, Clintonville, WI, 54929-1590,
base bid of \$ **393,532.00** plus tax \$ 8.6% - \$33,843.75 for a grand total of
\$ 426,375.75 . Bid bond attached. **Yes** or No
****8.0% - \$31,482.56 for a grand total of \$425,014.56.****

These bids will be taken under advisement and a recommendation on each individual bid will be provided to the City Council at an upcoming meeting. Chief McDaniel tentatively plans to present the bids to the City Council at their December 28, 2006 meeting.

The sales tax on vehicles for the City of Longview is 7.7%, plus .3% excise tax for a grand total of 8.0%. All bids will be considered on the base bid price.

Bid meeting was called to close at 4:25 p.m.

Daryl McDaniel, Fire Chief
City of Longview Fire Department