

2011 Annual Plan

HOME & CDBG *Application for Funding*

**City of Longview
Longview-Kelso HOME
Consortium**

Longview-Kelso HOME Consortium
City of Longview CDBG Entitlement

2011 Annual Plan

**2011 Program Year
August 1, 2011 - July 31, 2012**

Julie Hourcle', Program Coordination Specialist

City of Longview
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Annual Action Plan Narrative

Project Tables 3C – (Local ID noted within bottom left of box)

CDBG

2011-1 Highlands Neighborhood Trail, Segment 1, Phase 3

2011-2 HELP Warehouse

2011-3 Increased Employment Opportunities for People with
Disabilities (Plan)

2011-4 Veterans Service Center (Plan)

HOME

2011-5 Cowlitz County Habitat for Humanity (Longview)

2011-6 33rd Ave. Supportive/Transitional Housing Ph 2
(Longview)

2011-7 Blighted Property Redevelopment (Longview)

2011-8 Cowlitz County Habitat for Humanity (Kelso)

Other Funding Matrix

CDBG 2011 Annual Funding

HOME 2011 Annual Funding

30-Day Public Comment Period Notice

Certifications



SF 424


The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.



Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 06-15-2011		Applicant Identifier		Type of Submission	
Date Received by state		State Identifier		<input checked="" type="checkbox"/> Application	
Date Received by HUD		Federal Identifier		<input type="checkbox"/> Pre-application	
				<input type="checkbox"/> Construction	
				<input type="checkbox"/> Non Construction	
				<input type="checkbox"/> Construction	
				<input type="checkbox"/> Non Construction	
Applicant Information					
Jurisdiction City of Longview			UOG Code WA530840 Longview		
Street Address Line 1 1525 Broadway			Organizational DUNS 141152996		
Street Address Line 2 PO Box 128			Organizational Unit Consortium		
City Longview		Washington		Department Community Development	
ZIP 98632		Country U.S.A.		Division NA	
Employer Identification Number (EIN):			County Cowlitz		
91-6001367			Program Year Start Date (08/01)		
Applicant Type:			Specify Other Type if necessary:		
Local Government: Consortia			Specify Other Type		
			U.S. Department of Housing and Urban Development		
Program Funding					
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding					
Community Development Block Grant			14.218 Entitlement Grant		
CDBG Project Titles: Highlands Neighborhood Trail, Segment 1, Phase 3; HELP Warehouse, Employment Opportunities for People with Disabilities (Plan); Veterans' Service Center (Plan).			Description of Areas Affected by CDBG Project(s) Highlands Neighborhood Area Benefit for the Neighborhood Trail. The Help Warehouse, located Downtown, is provided on a community-wide basis.		
\$329,452 CDBG Grant Amount		\$0 Additional HUD Grant(s) Leveraged		Describe	
\$51,245 Additional Federal Funds Leveraged.			\$78,165 Additional State Funds Leveraged		
\$75,323 Locally Leveraged Funds			\$0 Grantee Funds Leveraged		
\$50,000 Anticipated Program Income			Other (PI Prior Years) \$8,204 to be used in 2011 PY.		
Total Funds Leveraged for CDBG-based Project(s) \$204,733					
Continued on next page.					

Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles: City of Longview – Blighted Property Redevelopment, Cowlitz County Habitat for Humanity 2011-2012, 33 rd Ave. Transitional and Supportive Housing, Ph 2. City of Kelso – Cowlitz Habitat for Humanity 2011-2012.		Description of Areas Affected by HOME Project(s): Blighted Property Redevelopment is located in the Highlands neighborhood; the Olympic West neighborhood will have a new transitional/supportive group home; Habitat has not yet chosen sites.	
\$335,223 HOME Grant Amount	\$0 Additional HUD Grant(s) Leveraged	Describe	
\$0 Additional Federal Funds Leveraged		\$0 Additional State Funds Leveraged	
\$412,003 Locally Leveraged Funds		\$24,600 Grantee Funds Leveraged	
\$35,000 Anticipated Program Income Varies widely from year to year.		Other (Describe) \$30,256 in Program Income to be used in PY 2010 from previous year.	
Total Funds Leveraged for HOME-based Project(s) \$436,603			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts 03	Project Districts 03		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name Julie	Middle Initial M	Last Name Hourcle'
Title Program Coord. Specialist	Phone 360.442.5081	Fax 360.442.5953
eMail julie.hourcle@mylongview.com	Grantee Website Mylongview.com	Other Contact
Signature of Authorized Representative 		Date Signed June 13, 2011



Annual Action Plan

The CPMP Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations.

Narrative Responses

ACTION PLAN

Annual Action Plan includes the SF 424 and is due every year no less than 45 days prior to the start of the grantee's program year start date. HUD does not accept plans between August 15 and November 15.

Executive Summary 91.220(b)

1. The Executive Summary is required. Include the objectives and outcomes identified in the plan and an evaluation of past performance.

Outcome/Objective Codes

	Availability/Accessibility	Affordability	Sustainability
Decent Housing	DH-1	DH-2	DH-3
Suitable Living Environment	SL-1	SL-2	SL-3
Economic Opportunity	EO-1	EO-2	EO-3

CDBG

Main Entitlement

OBJECTIVE SL-1.1

Improve community appearance, safety and vitality through active partnerships between local government, non-profits, community organizations and neighborhoods.

- Outcome: Provide targeted community development assistance to income-eligible neighborhoods that will focus resources for greatest visible impact in order to encourage reinvestment, with initial emphasis on the Highlands (Longview) and North/South Kelso.

Highlands Neighborhood Trail Phase 3, Segment 1 – Provide illumination, landscaping and pedestrian amenities to the 10-foot wide paved recreational trail funded through the 2009 CDBG Program. This section of trail is 5,250 lineal feet long and is located along the north side of Consolidated Diking Improvement District Ditch No.3, from Oregon Way to Beech Street.

City of Longview Public Works Department \$350,000 (Includes 2010 funding at \$123,652 & 2011 funding at \$226,348 which includes Program Income at \$8,204) Funded at \$350,000

Public Service

OBJECTIVE SL-1.23

Improve community appearance, safety and vitality through active partnerships between local government, non-profits, community organizations and neighborhoods.

- Outcome: Provide public services to complement community-wide efforts to serve those most in need of assistance.

HELP Warehouse – Provide support to food bank services and distribution of USDA Surplus commodities to Longview residents.

Lower Columbia Community Action Program \$54,495 Funded at \$49,417.80.

Planning

OBJECTIVE DH-1.4

Promote a business environment conducive to retaining, expanding, and attracting area employment through incentives, technical assistance, property and infrastructure improvements. Support efforts to expand the potential for upward mobility by families and individuals.

- Outcome: Business Technical Assistance & Services to For-Profit/NonProfit.

Increased Employment Opportunities for People with Disabilities – Research vocational opportunities and attract businesses to employ persons with disabilities and community residents. A 5-year business plan will be developed.

Life Works \$12,000 Funded at \$12,000

OBJECTIVE SL-1.29

Improve community appearance, safety and vitality through active partnerships between local government, non-profits, community organizations and neighborhoods.

- Outcome: Provide public services to complement community-wide efforts to serve those most in need of assistance. (Disabled/Veterans Services)

Veteran's Service Center Plan – Research and develop a plan for a regional veteran's service center for housing referrals, employment and social services in Longview.

Longview Housing Authority \$17,688 Funded at \$4,472.60

HOME

Longview

OBJECTIVE DH-1.5

Expand homeownership opportunities for persons of low and moderate income and to promote neighborhood stability.

- Outcome: Assist 2 low-to-moderate income households to achieve homeownership

Blighted Property Redevelopment – Demolish home at 207 20th Ave., and construct 2 single-family attached homes for new homeownership with down payment assistance.

Longview Housing Authority \$80,000 Funded at \$12,403.62 plus 2007/8 HOME funding from the SHARE program for full funding.

Cowlitz County Habitat for Humanity 2011-2012

Acquire two or more properties for construction of new single family homes.

Cowlitz County Habitat for Humanity \$88,000 Funded at \$100,000

OBJECTIVE DH-1.3

Assist homeless persons or those at risk of homelessness in retaining stable housing or rapid re-housing placement in affordable housing with transitional services.

- Outcome: 6 Households Assisted with Homeless Prevention or Rapid Re-Housing Services

33rd Ave Supportive/Transitional Housing Phase 2 – Construct one 6-bedroom single-family home for supportive/transitional housing.

This project will replace an 8-unit single-family self-help subdivision originally planned for the property purchased in 2006.

Lower Columbia Community Action Program \$124,000 Funded at \$112,000

Kelso

OBJECTIVE DH-1.5

Expand homeownership opportunities for persons of low and moderate income and to promote neighborhood stability.

- Outcome: Assist 1-2 low-to-moderate income households to achieve homeownership

Cowlitz County Habitat for Humanity 2011-2012 Project Kelso

– Acquire one or more properties for construction of new single family homes.

Cowlitz County Habitat for Humanity \$45,000 Funded at \$62,854.31.

Past Performance

2008 Program Year and Earlier Projects are either being closed this calendar year or are still underway.

2009 CDBG

Main Entitlement Projects

Highlands Neighborhood Trail – Construct a 10' wide 5,250 lineal foot paved recreational trail from Oregon Way to Beech St. adjacent to the Dike at the south edge (100-200 Blocks) of the neighborhood (Phase 1 & 2). (Phase 3 will include lighting and landscaping using 2010 and 2011 funding. See CDBG 2010)

City of Longview Public Works Department \$400,000 Funded up to \$400,000

Surveying and preliminary Engineering Design is Underway. The City is combining the 2010 & 2011 Phase 3 project with Phase 1 & 2 into one contract bid to save costs.

Public Service Projects

HELP Warehouse – Support food bank services to Longview residents.
Lower Columbia Community Action Program \$54,495 Fully Funded
Project Completed

Planning Projects

Archie Anderson Park Master Plan – Develop a master plan for a park located within Highlands neighborhood. A landscape architectural firm will be hired to bring together concepts for park improvements suggested by various community partners. City of Longview Parks & Recreation Dept. \$20,000. Fully Funded (includes \$1,835 Program Income)
The public process included a visioning workshop in May and community feedback in August. The Master Plan was completed and adopted by the City Council in February 2011.

2010 CDBG

Main Entitlement Projects

Highlands Neighborhood Trail, Segment 1, Phase 3

Construct a 10' wide 5,250 lineal foot paved recreational trail from Oregon Way to Beech St. along the Dike at the south edge (100-200 Blocks) of the neighborhood. This phase (funded under 2010 & 2011 pre-award CDBG) includes lighting, landscaping, and pedestrian amenities.
City of Longview Public Works Department \$352,001 plus city funding for a total of \$400,000.

Funding was secured for a portion of Segment 2 through a transportation enhancement grant which will extend the trail 1/3 mile farther from Beech St. to Douglas St. for a total trail length of 1.3 miles. It is possible that this combined project will provide some cost savings rather than bid separately as was originally planned. The trail will be completed by February 2012.

Micro-Business Development and Support – Provide education, training, coaching and micro-loan opportunities to Longview residents who are considering starting or who have started a micro-enterprise.

Lower Columbia Community Action Program Funded at \$73,141

Project Underway

Progress Center Expansion – Construct a detached building for The Progress Center on land acquired with 2005 CDBG funding. The addition will contain three multi-purpose rooms to serve children for motor, sensory and speech therapy, and rest/changing rooms. The addition will be designed for future expansion of the building.

Progress Center Funded at \$100,000

Project Constructed and an Open House is scheduled for June 2011. Client statistics are being collected to show low-moderate income benefit.

Public Service Projects

Foreclosure Prevention Counseling – Provide counseling to mitigate and prevent foreclosures for Longview residents through working with their mortgage lenders to create long-term affordability.

Family Finance Resource Center \$30,000 Funded at \$5,000

This is an ongoing project which started in 2007 until funding is used.

HELP Warehouse – Provide support to food bank services and distribution of USDA Surplus commodities to Longview residents.

Lower Columbia Community Action Program \$54,495 Funded at \$45,000
Underway January 1, 2011. This project runs with the Calendar Year.

Mentoring Low Income Children in Longview – Provide approximately 6 hours of one-on-one mentoring per month for 10 children for 12 months. Mentoring will be Community-based and/or School-based.

Big Brothers Big Sisters Columbia Northwest \$10,000 Funded at \$5,000
Project Underway with completion scheduled for December 2011.

Vet Works – Provide funding for two part-time positions (Work Crew Foreman and Job Search & Employment Referral Coordinator) for Vet Works supporting temporary work for Veterans.

Longview Housing Authority \$18,000 Funded at \$4,356
Project Underway with completion scheduled for June 2011.

Planning Projects

Analysis of Impediments to Fair Housing Choice – Create a plan to assess housing discrimination, identify impediments and recommendations for the Longview-Kelso HOME Consortium. This plan is required by the HOME Program. The current plan was adopted in 1999 followed by annual updates.

Fair Housing Center of Washington \$12,500 Fully Funded
Project Underway with completion scheduled for July 2011.

2009 Longview HOME

Campus Towers Bath Tub Conversion – Modify bathtub sides to allow walk-in entry for showers to improve elderly safety and hygiene. Campus Towers will provide remaining funding for all 91 tubs to be completed. Funded at \$74,154
This project also added ADA toilets installed and was completed in April 2011.

Cowlitz County Habitat for Humanity Longview – Building HOPE 2009-2010

Acquisition, permits, and infrastructure of 2 parcels of property to construct 2 to 3 homes for low income families. Demolition costs may be included.

Cowlitz County Habitat for Humanity \$120,000 Fully Funded
Two parcels were purchased and one home is under construction. A second family is needed to begin construction on the remaining lot.

2009 Kelso HOME

Cowlitz County Habitat for Humanity Kelso – Building HOPE 2009-2010 –

Acquisition, infrastructure, utility and construction permit costs for a single-family or multi-family lot in Kelso. Demolition costs may be included. Cowlitz County Habitat for Humanity \$40,000 Fully Funded

One parcel was purchased and home construction was completed in December 2010.

Tenant Based Rental Assistance for Cowlitz County Drug and/or HOPE Court Participants – Provide rental assistance to 2 families/individuals for 15 months.

Kelso Housing Authority \$13,830 Funded at \$10,888*

Project Underway

Tenant Based Rental Assistance for Domestic Violence Survivors – Provide rental assistance to 2 families/individuals for 15 months. Kelso Housing Authority \$13,830 Fully Funded
Project Underway

2010 Longview HOME

Comrade Quarters – Rehabilitate the Stratford Apartments located at 1312 Hemlock St. This will include ADA accessibility and life/safety improvements for homeless veterans' housing.
Longview Housing Authority \$200,000 Funded at \$189,950
Project will begin in August 2011.

Cowlitz County Habitat for Humanity 2010-2011 Project Longview

– Acquire two or more properties for construction of new single family homes.
Cowlitz County Habitat for Humanity \$160,000 Funded at \$80,000
Project not started.

Tenant-Based Rental Assistance for participants in Drug Court/HOPE Court, the Emergency Support Shelter, and the Drug and Alcohol Prevention Center

– Provide rental assistance on a first come basis to participants in recovery referred by partnering agencies.
Longview Housing Authority \$231,700 plus 5% \$11,585 in Consortium Administration Funded at \$75,000 plus 5% Consortium Admin
Project Underway

33rd Ave Supportive/Transitional Housing – Construct one single-family home for supportive/transitional housing.

Lower Columbia Community Action Program \$244,351 Funded at \$70,816
Project Underway

2010 Kelso HOME

Cowlitz County Habitat for Humanity 2010-2011 Project Kelso

– Acquire one or more properties for construction of new single family homes.
Cowlitz County Habitat for Humanity \$40,000 Funded at \$50,000
Project not started

Tenant Based Rental Assistance for Cowlitz County Drug and/or HOPE Court Participants – Provide rental assistance to 2 families/individuals for 15 months.

Kelso Housing Authority \$11,760 Funded at \$13,760
Project not started

Tenant Based Rental Assistance for Domestic Violence Survivors – Provide rental assistance to 2 families/individuals for 15 months. Kelso Housing Authority \$13,260 Funded at \$15,260

Project underway

Citizen Participation 91.220(b)

2. Provide a summary of the citizen participation and consultation process (including efforts to broaden public participation in the development of the plan).
 - Request for Proposal flyers were sent to agencies, community housing providers and interested citizens in a combined CDBG and HOME mailing list in December 2010.
 - A Request for Proposal Display Ad for HOME and CDBG Projects was placed in the Longview Daily News in December 2010. Projects were due February 1, 2011 for CDBG and March 1, 2011 for HOME.
 - City staff provided technical assistance to all project proposers by reviewing for eligibility, regulatory requirement, proposal consistency and documentation.
 - A Quarter page Display Ad was published in the Daily News Inviting the Public to each Public Hearing. Legal Notices were published for each Public Hearing.
 - Longview CDBG Public Hearing was held on March 24, 2011; Kelso HOME Public Hearing was held on April 19, 2011; Longview HOME Public Hearing was held April 28, 2011. Power points are presented on the CDBG and HOME Program at each Public Hearing. All public hearings/Council meetings are televised on KLTV, local cable access.
 - CDBG project allocations were made at March 24th Public Hearing; Kelso HOME project allocations were made at the April 19th HOME Public Hearing; Longview HOME project allocations were made at the April 28th Public Hearing. Allocations were based upon HUD Estimates and will be increased/decreased dollar for dollar based upon HUD's Final allocation for program project and jurisdictional share.
 - A Quarter page Display Ad and Legal Ad advertising this Annual Plan Comment Period (May 14-June 12) was published in the Daily News on May 11, 2011.
 - The Display Ad was e-mailed or mailed to the HOME/CDBG Community List of interested persons, organizations, and partners.
 - The Plan was posted on the City of Longview website under the HOME and CDBG web pages.
 - The Plan was delivered to the following locations for public review during the comment period:
 - City of Longview Community Development Department, 1525 Broadway, Longview;
 - Longview Public Library Reference Desk, 1600 Louisiana St., Longview;
 - Longview Housing Authority, 1207 Commerce Ave., Longview
 - City of Kelso, City Manager's Office, 203 S. Pacific, Suite 217, Kelso;
 - Kelso Public Library, 314 Academy St. Kelso;
 - Kelso Housing Authority, 1415 S. 10th Ave., Kelso;
 - Lower Columbia Community Action Program, 1526 Commerce Ave., Longview.
3. Provide a summary of citizen comments or views on the plan.

No comments were submitted during the 30-day comment period.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

Not Applicable

Resources 91.220(c)(1) and (c)(2)

5. Identify the federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan. Federal resources should include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive McKinney-Vento Homeless Assistance Act funds expected to be available to address priority needs and specific objectives identified in the strategic plan.

An "Other Funding Matrix" for CDBG and HOME projects is included after this Narrative. Here is a summary of "Other Funding" for 2011.

CDBG: Grantee: \$ 0
 Private: \$ 75,323
 State: \$ 78,165
 Federal: \$ 51,245
 Program Income: \$ 10,000 estimate to be spent (includes Admin PI)

HOME: Grantee: \$ 24,600
 Private: \$ 412,003
 State: \$ 0
 Federal: \$ 0
 Program Income: \$ 30,256
 US Treasury Credit \$ 5,548

McKinney-Vento: \$90,720 – Chinook Housing for Mentally Ill Operating
 \$73,000 – Community House on Broadway (Shelter)
 Tax Credits Not yet allocated
 Section 8 \$6,835,294 2011 FY & 2012 FY Longview Housing Authority
 \$1,311,007 Kelso Housing Authority

6. Explain how federal funds will leverage resources from private and non-federal public sources.

Federal funding provided through CDBG and HOME is used to draw in other private and foundation entities through individual project agency grant writing and public appeals. Longview Document Recording Fees also supplement funding and are noted as the "grantee" contribution in the "other funding" noted above.

Annual Objectives 91.220(c)(3)

**If not using the CPMP Tool: Complete and submit Table 3A.*

**If using the CPMP Tool: Complete and submit the Summary of Specific Annual Objectives Worksheets or Summaries.xls*

Goals and objectives to be carried out during the action plan period are indicated by placing a check in the following boxes.

<input checked="" type="checkbox"/>	Objective Category: Decent Housing Which includes:	<input checked="" type="checkbox"/>	Objective Category: Suitable Living Environment Which includes:	<input type="checkbox"/>	Objective Category: Expanded Economic Opportunities Which includes:
<input checked="" type="checkbox"/>	assisting homeless persons obtain affordable housing	<input checked="" type="checkbox"/>	improving the safety and livability of neighborhoods	<input type="checkbox"/>	job creation and retention
<input checked="" type="checkbox"/>	assisting persons at risk of	<input checked="" type="checkbox"/>	eliminating blighting	<input checked="" type="checkbox"/>	establishment, stabilization

	becoming homeless		influences and the deterioration of property and facilities		and expansion of small business (including micro-businesses)
<input type="checkbox"/>	retaining the affordable housing stock	<input checked="" type="checkbox"/>	increasing the access to quality public and private facilities	<input checked="" type="checkbox"/>	the provision of public services concerned with employment
<input checked="" type="checkbox"/>	increasing the availability of affordable permanent housing in standard condition to low-income and moderate-income families, particularly to members of disadvantaged minorities without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability	<input checked="" type="checkbox"/>	reducing the isolation of income groups within areas through spatial deconcentration of housing opportunities for lower income persons and the revitalization of deteriorating neighborhoods	<input type="checkbox"/>	the provision of jobs to low-income persons living in areas affected by those programs and activities under programs covered by the plan
<input checked="" type="checkbox"/>	increasing the supply of supportive housing which includes structural features and services to enable persons with special needs (including persons with HIV/AIDS) to live in dignity and independence	<input type="checkbox"/>	restoring and preserving properties of special historic, architectural, or aesthetic value	<input checked="" type="checkbox"/>	availability of mortgage financing for low income persons at reasonable rates using non-discriminatory lending practices
<input checked="" type="checkbox"/>	providing affordable housing that is accessible to job opportunities	<input type="checkbox"/>	conserving energy resources and use of renewable energy sources	<input type="checkbox"/>	access to capital and credit for development activities that promote the long-term economic social viability of the community

7. Provide a summary of specific objectives that will be addressed during the program year.

Specific objectives are noted in Question 1, Executive Summary.

Description of Activities 91.220(d) and (e)

**If not using the CPMP Tool: Complete and submit Table 3C*

**If using the CPMP Tool: Complete and submit the Projects Worksheets and the Summaries Table.*

Please see Project Tables 3C after the Narrative which provide project detail.

8. Provide a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the strategic plan.

Describe the outcome measures for activities in accordance with Federal Register Notice dated March 7, 2006, i.e., general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

CDBG Projects	General Objective			General Outcome		
	Decent Housing	Suitable Living	Economic Opportunities	Availability Accessibility	Affordability	Sustainability
Highlands Neighborhood Trail Segment 1, Phase 3		X		X		
HELP Warehouse		X			X	
Increased Employment Opportunities for People with Disabilities	Planning Only					
Veterans and Disabled Veterans Regional Access to Housing, Health, and Employment Services	Planning Only					

HOME Projects	General Objective			General Outcome		
	Decent Housing	Suitable Living	Economic Opportunities	Availability Accessibility	Affordability	Sustainability
Longview Habitat for Humanity	X			X		
33 rd Supportive Transitional Housing	X			X		
Blighted Property Redevelopment	X			X		
Kelso Habitat for Humanity	X			X		

Geographic Distribution/Allocation Priorities 91.220(d) and (f)

9. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year. Where appropriate, the jurisdiction should estimate the percentage of funds the jurisdiction plans to dedicate to target areas.

Longview

Highlands Neighborhood (Local Target Area – Low Income/Minority Concentration)

Highlands Trail Segment 1, Phase 3	\$226,348
Habitat for Humanity	\$100,000
Blighted Property Redevelopment	\$ 12,403

Olympic West Neighborhood - 965 33rd Avenue (Low-Income)

Transitional Supportive Housing	\$112,000
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Citywide

Help Warehouse	\$ 49,417
Increased Employment Opportunity (Plan)	\$ 12,000
Veteran's Service Center (Plan)	\$ 4,472

Kelso

Location Not Determined

Habitat for Humanity	\$ 62,854
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10. Describe the reasons for the allocation priorities, the rationale for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) during the next year, and identify any obstacles to addressing underserved needs.

A general Request for Proposals is issued in December. No specific projects, categories, or neighborhoods were identified within the Request for Proposals. Projects must be consistent with the 2009-2013 Consolidated Plan. Agencies and the City submit projects which meet their particular goals and objectives for the coming Program Year. Projects are selected and funded by the Longview and Kelso Council based City goals for each respective City. Each City tries to fund the majority or requests so that almost all projects will get a portion of the funding.

The Highlands Neighborhood is a priority for the Longview Council through the adopted *Highlands Neighborhood Revitalization Plan*. There were no other geographic priorities for projects which came before the Council of either City.

Annual Affordable Housing Goals 91.220(g)

***If not using the CPMP Tool:** Complete and submit Table 3B Annual Housing Completion Goals.

***If using the CPMP Tool:** Complete and submit the Table 3B Annual Housing Completion Goals.

Table 3B
ANNUAL AFFORDABLE HOUSING COMPLETION GOALS

Grantee Name: Program Year:	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	11		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rehabilitation of existing units			<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units			<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	1		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	5		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	6		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

11. Describe the one-year goals for the number of homeless, non-homeless, and special-needs households to be provided affordable housing using funds made available to the jurisdiction and one-year goals for the number of households to be provided affordable housing through activities that provide rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units using funds made available to the jurisdiction. The term affordable housing shall be defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

Beneficiaries:

Homeless: 6 (6 bedrooms – 965 33rd Supportive/Transitional)
Non-Homeless: 5 – Habitat for Humanity and Blighted Property Redevelop.
Special Needs: 0

Rental Goals:

Acquisition of Existing Units: 0
Production of new units: 1 – 965 33rd Transitional/Supportive
Rehabilitation of Existing Units: 0
Rental Assistance: 0

Homeownership Goals:

Acquisition of Existing Units: 0
Production of New Units: 5 – Habitat for Humanity (3) Blighted Redev. (2)
Rehabilitation of Existing Units: 0
Homebuyer Assistance: 0

Total: 6 units and 11 Beneficiaries

Public Housing 91.220(h)

12. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

The Longview and Kelso Housing Authorities offer the Family-Self Sufficiency Program where clients can save money for a down-payment for housing/homeownership. The Longview Housing Authority also offers the Section 8 Homeownership Program.

13. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

NA

Homeless and Special Needs 91.220(i)

14. Describe, briefly, the jurisdiction's plan for the investment and use of available resources and describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness.

Document Recording Fees

The City of Longview provides \$22,902 (from Document Recording Fees) in Operating Funds to the area's homeless shelter, Community House on Broadway and \$7,634 (from Document Recording Fees) in Operating Funds for the Emergency Support Shelter for Victims of Domestic Violence and Sexual Abuse. Both Shelters offer Self-Sufficiency support programs to clients. Community House provides transitional housing to clients who are successful in their program.

HOME

Lower Columbia Community Action will construct a 6-bedroom group home for homeless persons/couples and those living in over-crowded or unsafe, or substandard housing conditions. Each room will rent for approximately \$202 (including utilities) per month.

15. Describe specific action steps to address the needs of persons that are not homeless identified in accordance with 91.215(e).

HOME

Cowlitz County Habitat for Humanity will construct 2 homes in Longview and 1 home in Kelso for new home buyers with a 0%-interest loan.

The Longview Housing Authority will construct 2 attached units and offer this housing to eligible Section 8 Homebuyers, Family Self-Sufficiency participants, and others as an opportunity for new home buyers.

16. Homelessness Prevention—Describe planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

Lower Columbia Community Action has temporary stimulus funding for security deposits and rental assistance for families for up to 3 months through their Homeless Prevention and Rapid Re-Housing Program.

Salvation Army provides security deposits and first month's rent if a person can show income to support themselves in housing after assistance.

Past HOME projects funded for Tenant Based Rental Assistance for Drug/HOPE Court participants and Domestic Violence are still underway.

Barriers to Affordable Housing 91.220(j)

17. Describe the actions that will take place during the next year to remove barriers to affordable housing.

- The Longview and Kelso Housing Authorities will work to improve acceptability of Section 8 tenants among landlords;
- Encourage lenders to participate in local housing programs;
- Develop a preference or policy for leveraging project dollars against other sources through the Housing First! Coalition for homeless projects;
- Fund infrastructure and/or land acquisition with local entitlement dollars in order to reduce the cost of housing.

Other Actions 91.220(k)

18. Describe the actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families develop institutional structure, enhance coordination between public and private agencies (see 91.215(a), (b), (i), (j), (k), and (l)).

- Support job growth in order to employ low-income residents;
- Provide housing services for persons with disabilities on SSI or GAU;
- Support agencies who are willing to provide ADA housing improvements to disabled tenants and owners through CDBG funding;
- Refer persons with low-skills to job training through Work Source, and Lower Columbia College for basic skills, and the Longview Public Library for literacy;
- Continue to support agencies to develop affordable housing projects for the 2012 program year;
- Encourage and support agencies and developers to rehabilitate older housing for long-term affordability;
- Provide/develop information for landlord/tenant programs;
- Continue to support agencies that provide lead-based paint services for rehabilitations such as the SHARE Program.

19. Describe the actions to coordinate its housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation.

- Housing projects in Longview and Kelso have public transportation available for residents through the Community Urban Bus Service.

PROGRAM SPECIFIC REQUIREMENTS

CDBG 91.220(l)(1)

1. Identify program income expected to be received during the program year, including:
 - amount expected to be generated by and deposited to revolving loan funds;

- total amount expected to be received from each new float-funded activity included in this plan; and
- amount expected to be received during the current program year from a float-funded activity described in a prior statement or plan.

CDBG Program Income received in PY 2010 is currently \$13,091 and could increase prior to July 31st, 2011. This amount would be available for 2012 Main Entitlement Allocation.

2. Program income received in the preceding program year that has not been included in a statement or plan.
Additional Program Income (\$11,708) currently unobligated will fully fund any shortfall in the 2011 allocation for the Highlands Trail Segment 1, Phase 3. Any remaining amount will be used toward the 2012 allocation. A small amount of Program Income \$2,239 (20% set-aside for Administration) will be used to fund HOME Administration.
3. Proceeds from Section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in its strategic plan.
NA
4. Surplus funds from any urban renewal settlement for community development and housing activities.
NA
5. Any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
NA
6. Income from float-funded activities.
NA
7. Urgent need activities, only if the jurisdiction certifies.
NA
8. Estimated amount of CDBG funds that will be used for activities that benefit persons of low- and moderate income.
\$267,560 Main Entitlement & Public Services

HOME 91.220(I)(1)

1. Describe other forms of investment. (See Section 92.205)
If grantee (PJ) plans to use HOME funds for homebuyers, did they state the guidelines of resale or recapture, as required in 92.254.
Habitat for Humanity will use Resale provisions.
Blighted Property Redevelopment will use Resale provisions.
2. If grantee (PJ) plans to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds, state its refinancing guidelines required under 24 CFR 92.206(b).
NA

3. Resale Provisions -- For homeownership activities, describe its resale or recapture guidelines that ensure the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4).

RESALE / RECAPTURE GUIDELINES

The HOME Period of Affordability will be enforced through Resale or Recapture provisions as follows:

Subrecipients:

Each subrecipient may select either Recapture or Resale provisions for their project. All homebuyers in the project must be in the same category, i.e. the subrecipient cannot mix recapture and resale provisions within the same project.

Self-Help projects and Downpayment Assistance projects should use the Recapture provisions; and Habitat for Humanity projects should use the Resale provisions. A direct subsidy to the homeowner must be shown. If the HOME assistance is a grant the Resale approach must be used. Recapture provisions will be enforced through an upfront agreement with the homebuyer, a recorded Deed of Trust, and a Promissory Note.

Resale (rather than recapture) of HOME funds is the preferred method to be used for the HOME Consortium to maintain long-term affordability. This allows the affected housing unit to be purchased by another low or moderate income-eligible buyer rather than recapturing HOME funds and being sold to person who is above the HOME income guidelines. Resale provisions will be enforced through an upfront agreement with the homebuyer, a recorded Deed Restriction, Deed of Trust, and a Promissory Note.

Under Resale it is the subrecipients responsibility to try to find another low-income buyer if the initial homeowner does not continue to occupy the home during the Period of Affordability. This may be accomplished by working with real estate agents, maintaining a waiting list, and through affirmative marketing and advertisement.

For both Resale and Recapture, the new purchaser must be low or moderate income, meeting the HOME Program definition, and occupy the property as the family's principal residence during the entire period of affordability.

The subrecipient shall work with the homeowner to avoid foreclosure, if at all possible.

Recapture

- An upfront agreement between the original homebuyer and the City must be signed prior to purchase. This must state the amount of HOME subsidy and the Period of Affordability.
- The new purchaser must be low or moderate income, meeting the HOME Program definition, and occupy the property as the family's principal residence during the entire period of affordability.
- A Deed of Trust and Promissory Note must be executed and recorded by the Subrecipient on behalf of the Consortium. It must include the number of years for Period of Affordability, the amount of HOME subsidy it used for the Homebuyer, and the terms of occupancy required as their principal residence.
- The Recapture is triggered in the event that the house is sold or occupied by other than the new purchaser during the period of affordability. Non-compliance with the residency requirement will require the immediate payback of outstanding HOME funds not forgiven.
- Pre-payment of the HOME Investment loan does not terminate the Period of Affordability. The owner will be required to complete the Period of Affordability as their principal residence. The exception to this is the sale of the residence or foreclosure.
- The Recapture amount shall be forgiven on a pro-rated basis based on the period of affordability, times the number of each remaining (partial and full) years left in that period.

- The Consortium will collect the HOME Investment due when the house is sold or goes into foreclosure which shall be limited by the net proceeds available (if any). The net-proceeds of a sale are the sales price minus the non-home loan repayments and closing costs.

Resale

- An upfront agreement between the original homebuyer and the City must be signed prior to purchase. This must state the amount of HOME subsidy, the Period of Affordability, and state the Fair Return equity sharing provision. A capital improvement list shall be attached.
- The new homebuyer must be low or moderate income, meeting the HOME Program definition, and occupy the property as the family's principal residence during the entire period of affordability.
- A Deed Restriction running with the land, Deed of Trust, and Promissory Note must be executed and recorded by the Subrecipient on behalf of the Consortium. It must include the number of years for Period of Affordability, the amount of HOME subsidy it used for the Homebuyer, the terms of occupancy required as their principal residence, and the restriction of the property's sale to only HOME income-eligible buyers during the Period of Affordability.
- A capital improvement list shall be included with the up-front agreement. Prior to any capital improvements being made during the Period of Affordability, the owner shall submit plans and specifications for approval as a capital cost. Capital improvements made without approval will not be credited within the Fair Return calculation.
- The original homebuyer, now the home seller, must receive a "fair return" on their Investment. "Fair Return" is defined as the return of the homeowner's original investment plus any capital improvements, not to exceed the newly assessed value at the time of sale, plus 60% of the remaining professionally appraised increase in value at the time of sale, during the affordability period. The Consortium shall receive the remaining 40% of the newly assessed value upon the sale. Capital Improvements exclude maintenance.
- The Resale is triggered in the event that the house is sold or occupied by other than the new purchaser during the period of affordability. Non-compliance with the residency requirement will require the immediate payback of HOME funds invested into the property unless the house is sold. Upon a sale the Consortium will enforce the equity-sharing provision.
- Upon a Resale triggered during the Period of Affordability the subrecipient shall notify the Consortium lead agency whom shall 1) agree to the new sale price with consultation from the subrecipient and a written determination from a realtor or appraiser; 2) confirm the Fair Return calculation to the seller and equity-sharing amounts to the seller and Consortium; 3) the review the income eligibility of the subsequent buyer; and 4) determine whether the subsequent homebuyer will continue the Period of Affordability in effect.
- The housing must be sold at a price that is affordable to a range of low-income homebuyers. Affordability will be defined as PITI (Principal, Interest, Taxes, and Insurance) that is preferably below 30% of the household adjusted gross income or as determined by the lender at their discretion.
- Upon a Resale, if new HOME funds are provided to the subsequent buyer the Period of Affordability will be based upon HOME regulations. At that time the property may keep Resale provisions in effect or use Recapture provisions, as agreed upon by the subrecipient.
- Pre-payment of the HOME Investment loan does not terminate the Period of Affordability. The owner will be required to complete the Period of Affordability as their principal residence. The exception to this is the sale of the residence or foreclosure.
- The Consortium will collect the HOME Investment due when the house is sold or goes into foreclosure which shall be limited by the net proceeds available (if any). The net-proceeds of a sale are the sales price minus the non-home loan repayments and closing costs.
- New HOME funds invested for the subsequent low-income homebuyer will extend the period of affordability according to HOME guidelines.

4. HOME Tenant-Based Rental Assistance -- Describe the local market conditions that led to the use of HOME funds for tenant based rental assistance program.

If the tenant based rental assistance program is targeted to or provides a preference for a special needs group, that group must be identified in the Consolidated Plan as having an unmet need and show the preference is needed to narrow the gap in benefits and services received by this population.

NA.

5. If a participating jurisdiction intends to use forms of investment other than those described in 24 CFR 92.205(b), describe these forms of investment.

NA

6. Describe the policy and procedures it will follow to affirmatively market housing containing five or more HOME-assisted units.

Each agency with 5 or more units is required have completed an Affirmative Marketing Plan to implement and document their marketing efforts. The Longview-Kelso Consortium encourages each recipient to Affirmatively Market all projects including Homeowner and Rental projects of any size. A list of Minority, Senior, and Disable groups is attached to each HOME contract for Affirmative Marketing.

7. Describe actions taken to establish and oversee a minority outreach program within its jurisdiction to ensure inclusion, to the maximum extent possible, of minority and women, and entities owned by minorities and women, including without limitation, real estate firms, construction firms, appraisal firms, management firms, financial institutions, investment banking firms, underwriters, accountants, and providers of legal services, in all contracts, entered into by the participating jurisdiction with such persons or entities, public and private, in order to facilitate the activities of the participating jurisdiction to provide affordable housing under the HOME program or any other Federal housing law applicable to such jurisdiction.

Minority Outreach includes marketing to Contractors and Professional Services by submitting bids/professional services to the Washington Office of Women and Minority Business website for posting. The Consortium will work towards expanding minority outreach locally through researching the OWMBE website for locally registered minority businesses/services and providing that information to all HOME Agency/Private recipients.

8. If a jurisdiction intends to use HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds, state its financing guidelines required under 24 CFR 92.206(b).

NA

HOPWA 91.220(I)(3)

1. One year goals for the number of households to be provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family, tenant-based rental assistance, units provided in housing facilities that are being developed, leased, or operated.

OTHER NARRATIVES AND ATTACHMENTS

Include any action plan information that was not covered by a narrative in any other section. If optional tables are not used, provide comparable information that is required by consolidated plan regulations.

See the following information following this Action Plan:

- 7 Project Tables 3C – (Local ID noted within bottom left of box)
 - CDBG
 - 2011- 1 Highlands Neighborhood Trail, Segment 1, Phase 3
 - 2011- 2 HELP Warehouse
 - 2011- 3 Increased Employment Opportunities for People with Disabilities (Plan)
 - 2011- 4 Veterans Service Center (Plan)
 - HOME
 - 2011- 5 Cowlitz County Habitat for Humanity (Longview)
 - 2011- 6 33rd Ave. Supportive/Transitional Housing Ph 2 (Longview)
 - 2011- 7 Blighted Property Redevelopment (Longview)
 - 2011- 8 Cowlitz County Habitat for Humanity (Kelso)
- Other Funding Matrix
- CDBG 2011 Annual Funding
- HOME 2011 Annual Funding

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Longview

Priority Need

Public/Community Facility – Park and Recreational Facility

Project Title

Highlands Neighborhood Trail, Segment 1, Phase 3

Description

Provide illumination, landscaping and pedestrian amenities to the 10-foot wide pave recreational trail funded through the 2009 CDBG Program. This section of trail is 5,250 lineal feet long and is located along the north side of Consolidated Diking Improvement District Ditch No.3, from Oregon Way to Beech Street.

City of Longview Public Works Department

*\$350,000 (Includes 2010 \$123,652 & 2011 Pre-Award CDBG funding \$226,348 with Program Income)

Highlands Neighborhood Area Benefit

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Highlands Neighborhood, Alder St. Reserve adjacent to 100 & 200 blocks from Oregon Way to Beech St.

Objective Number SL-1.1	Project ID 6-Main Entitlement
HUD Matrix Code 03f	CDBG Citation 570.201(c)
Type of Recipient Local Government	CDBG National Objective Area Benefit – L/M Income
Start Date (mm/dd/yyyy) 12-01-2010	Completion Date (mm/dd/yyyy) 02-28-2012
Performance Indicator Lights and Amenities	Annual Units NA
Local ID 2010-1/2011-1	Units Upon Completion NA

Funding Sources:

CDBG	218,143.80
ESG	
HOME	
HOPWA	
Total Formula	218,143.80
Prior Year Funds	8,204.20 PI
Assisted Housing	
PHA	
Other Funding	
Total	226,348

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Longview

Priority Need

Public Service – Other Services – Food Bank

Project Title

HELP Warehouse

Description

HELP Warehouse – Provide support to food bank services and distribution of USDA Surplus commodities to Longview residents.

Lower Columbia Community Action Program - Up to 15% of allocation at \$49,417.80.

0%-30% Median Income Benefit to 1152 Families per year;

30%-50% Median Income Benefit to 437 Families per year;

50%-80% Median Income Benefit to 95 Families per year.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Main distribution site at 1526 Commerce Ave., Longview

8 food bank satellite locations

Objective Number SL-1.23	Project ID 7 Public Services
HUD Matrix Code 05	CDBG Citation 570.201 (e)
Type of Recipient Non-Profit	CDBG National Objective Low-Moderate Income
Start Date (mm/dd/yyyy) 01-01-2012	Completion Date (mm/dd/yyyy) 12-31-2012
Performance Indicator 410 Families Avg Month.	Annual Units NA
Local ID 2011-2	Units Upon Completion 2084 Families

Funding Sources:

CDBG	49,417.80
ESG	
HOME	
HOPWA	
Total Formula	49,417.80
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	174,410
Total	223,827.80

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Longview

Priority Need

Planning – Business Technical Assistance and Services to For-Profits/Non-Profits

Project Title

Increased Employment Opportunities for People with Disabilities

Description

Research vocational opportunities and attract businesses to employ persons with disabilities and community residents. A 5-year business plan will be developed. Life Works \$12,000

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Life Works 906 New York St., Longview

Objective Number EO-1.4	Project ID 8-Planning
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Non-Profit	CDBG National Objective NA
Start Date (mm/dd/yyyy) 10-01-2011	Completion Date (mm/dd/yyyy) 06-30-2012
Performance Indicator Plan Completed	Annual Units NA
Local ID 2011-3	Units Upon Completion NA

Funding Sources:

CDBG	12,000
ESG	_____
HOME	_____
HOPWA	_____
Total Formula	12,000
Prior Year Funds	_____
Assisted Housing	_____
PHA	_____
Other Funding	24,723
Total	36,723

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Longview

Priority Need

Planning – Veterans' and Disabled Veterans' Regional Access to Housing, Health, and Employment Services

Project Title

Veterans' Service Center Plan

Description

Research and develop a plan for a regional veterans' service center for housing referrals, employment and social services in Longview.

Longview Housing Authority

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Longview Housing Authority, 1207 Commerce Ave., Longview

Objective Number SL 1.29 Veterans	Project ID 8-Planning
HUD Matrix Code 20	CDBG Citation 570.205
Type of Recipient Housing Authority	CDBG National Objective NA
Start Date (mm/dd/yyyy) 11/01/2011	Completion Date (mm/dd/yyyy) 08-15-2012
Performance Indicator Plan Completed	Annual Units NA
Local ID 2011-4	Units Upon Completion NA

Funding Sources:

CDBG	4,472.60
ESG	
HOME	
HOPWA	
Total Formula	4,472.60
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	5,600
Total	10,072.60

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Longview

Priority Need
Homeownership

Project Title
Cowlitz County Habitat for Humanity –2011-2012

Description

Acquire two or more properties for construction of new single family homes. Funding may provide demolition, permits, and utility connections.

Cowlitz County Habitat for Humanity \$100,000 (includes Program Income)

2-3 Families at 60% or below Median Income

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Highlands Neighborhood – Address to be determined.

Objective Number DH-1.5	Project ID 3-Longview
HUD Matrix Code 13	CDBG Citation 570.207(n)
Type of Recipient Non-Profit	CDBG National Objective Low and Moderate Income
Start Date (mm/dd/yyyy) 12-01-2011	Completion Date (mm/dd/yyyy) 12-30-2013
Performance Indicator Home Const & Sold	Annual Units 1
Local ID 2011-5	Units Upon Completion 2-3

Funding Sources:

CDBG
ESG
HOME	64,159.32
HOPWA
Total Formula	64,159.32
Prior Year Funds	35,840.68
Assisted Housing
PHA
Other Funding	156,200
Total	256,200

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Longview

Priority Need
Homeless Supportive Housing

Project Title
33rd Ave Supportive/Transitional Housing Phase 2

Description
Construct one single-family home with 6 bedrooms at 965 33rd Ave. to use as a group home for supportive/transitional housing.
Lower Columbia Community Action Program. Land has been acquired under Activity #44.
Lower Columbia Community Action Program
Partial 2009 and 2010 partial CHDO Funding will supplement construction costs at \$36,251.
This Activity replaces the 33rd Ave. 8-unit Self-Help subdivision under Activity #44.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area
965 33rd Ave., Longview
6 Individuals/couples at 60% or below Median Income

Objective Number DH-1.3	Project ID 3-Longview
HUD Matrix Code 12	CDBG Citation 570.201(m)
Type of Recipient Non-Profit	CDBG National Objective Low and Moderate Income
Start Date (mm/dd/yyyy) 02-01-2012	Completion Date (mm/dd/yyyy) 10-31-2012
Performance Indicator 1 group home constructed	Annual Units 1
Local ID 2011-6	Units Upon Completion 1

Funding Sources:	36,251 CHDO
CDBG	
ESG	
HOME	112,000
HOPWA	
Total Formula	142,251
Prior Year Funds	57,869 Land
Assisted Housing	
PHA	
Other Funding	24,883
Total	225,003

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Longview

Priority Need
Homeownership

Project Title
Blighted Property Redevelopment

Description

Demolish home at 207 20th Ave., and construct 2 single-family attached homes for new homeownership with down payment assistance.

Longview Housing Authority \$80,000

2 Families at or below 80% Median Income

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

207 20th Ave., Highlands Neighborhood

Objective Number DH-1.5	Project ID 3-Longview
HUD Matrix Code 13	CDBG Citation 570.207(n)
Type of Recipient Housing Authority	CDBG National Objective Low and Moderate Income
Start Date (mm/dd/yyyy) 12-01-2011	Completion Date (mm/dd/yyyy) 2-28-2013
Performance Indicator Homes Const & Sold	Annual Units 2
Local ID 2011-7	Units Upon Completion 2

Funding Sources:

CDBG
ESG
HOME	12,403.62
HOPWA
Total Formula	12,403.62
Prior Year Funds	67,596.38
Assisted Housing
PHA	10,000
Other Funding	180,000
Total	270,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Kelso

Priority Need
Homeownership

Project Title
Cowlitz County Habitat for Humanity -2011-2012

Description

Acquire one or more properties for construction of new single family homes. Funding may provide demolition, permits, and utility connections.

Cowlitz County Habitat for Humanity

1-2 Families at 60% or below Median Income

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area

Citywide

Objective Number DH-1.5	Project ID 4-Kelso
HUD Matrix Code 13	CDBG Citation 570.207(n)
Type of Recipient Non-Profit	CDBG National Objective Low and Moderate Income
Start Date (mm/dd/yyyy) 10-1-2011	Completion Date (mm/dd/yyyy) 12-30-2013
Performance Indicator Home Const & Sold	Annual Units 1
Local ID 2011-8	Units Upon Completion 1-2

Funding Sources:

CDBG
ESG
HOME	62,854.31
HOPWA
Total Formula	62,854.31
Prior Year Funds
Assisted Housing
PHA
Other Funding	65,520
Total	128,374.31

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs

CDBG "Other Funding" Breakdown by Project

<i>Project Number</i>	<i>Project Name</i>	<i>Grantee</i>	<i>Private</i>	<i>State</i>	<i>Federal</i>	<i>Total Project</i>
2011-1	Highlands Neigh. Trail Ph 3					\$0
2011-2	HELP Warehouse		45,000	78,165.00	51,245	\$174,410
2011-3	Increased Employment Opportunity		24,723			\$24,723
2011-4	Veterans' Service Center Plan		5,600			\$5,600
						\$0
						\$0
						\$0
						\$0
Total		\$0	\$75,323	\$78,165	\$51,245	\$204,733
<i>All Sources</i>			\$204,733			

HOME "Other Funding" Breakdown by Project

<i>Project Number</i>	<i>Project Name</i>	<i>Grantee</i>	<i>Private</i>	<i>State</i>	<i>Federal</i>	<i>Total Project</i>
2011-5	LV Habitat for Humanity	17,500	138,700			\$156,200
2011-6	33rd Supportive/Transitional Housing		24,883			\$24,883
2011-7	Blighted Property Redevelopment		190,000			\$190,000
2011-8	KL Habitat for Humanity	7,100	58,420			\$65,520
						\$0
						\$0
Total		\$24,600	\$412,003	\$0	\$0	\$436,603
<i>All Sources</i>			\$436,603			

**City of Longview CDBG Entitlement Funding
2011**

CDBG Federal Allocation		\$329,452.00
12% reduction over 2010 estimate		
CDBG Administration - 15%		49,417.80
CDBG Admin/Planning Activities		16,472.60
Base Amount - up to 5%	\$16,472.60	
Public Service Set-Aside - up to 15%		49,417.80
Entitlement Available		218,143.80
Base Entitlement	\$214,143.80	
Deobligated		
#105 Capital Investment	4,000.00	

**2011 Community Development Block Grant (CDBG)
Project Allocation Matrix
(Public Hearing March 24, 2011)**

	Available	Requested Funding	Approved Funding	Rollover to 2012
Main Entitlement Projects	\$ 218,143.80			
Highlands Neighborhood Trail Ph 3 2010 Pre-Award		226,348.00	226,348.00	
		-	-	
		-	-	
<i>Funding Available for Main Entitlement</i>		<i>(8,204.20)</i>		
Total	\$ 218,143.80	\$ 226,348.00	\$ 226,348.00	\$ (8,204.20)

	Available	Requested Funding	Approved Funding	Rollover to 2012
Public Service Projects	\$ 49,417.80			
Help Warehouse		\$ 54,495.00	\$ 49,417.80	
Mentoring Low-Income Children		10,107.00	-	
<i>Funding Available</i>		<i>(15,184.20)</i>		
Total		\$ 49,417.80	\$ 49,417.80	\$ -

	Available	Requested Funding	Approved Funding*	Rollover to 2012
Planning Projects	\$ 16,472.60			
Employ People w/ Disabilities		\$ 12,000.00	\$ 12,000.00	
Veterans' Service Center		17,688.00	4,472.60	
<i>Funding Available for Admin/Plan</i>		<i>(13,215.40)</i>		
Total		\$ 16,472.60	\$ 16,472.60	\$ -

**Longview-Kelso Consortium HOME Entitlement Funding
2011**

2011			
HOME Federal Allocation		\$	335,223.00
Consortium Administration			33,522.30
Consortium Admin 10%		33,522.30	
CHDO Set-Aside 15%			50,283.45
Longview Program Allocation			224,403.62
Base Allocation 75%	\$	188,562.94	
Program Income		30,256.48	
Deobligated:			
#80 Habitat for Humanity		36.00	
Foreclosure Payment/Credit Returned		5,548.20	
Kelso Program Allocation			62,854.31
Base Allocation 25%	\$	62,854.31	

Longview Projects 2011

(Public Hearing - April 28, 2011)

	Available:	Requested	Approved	Remaining
	\$ 224,403.62			
Blighted Property Redevelopment		\$ 80,000.00	\$ 12,403.62	\$ -
Cowlitz County Habitat for Humanity		88,000.00	100,000.00	
33rd Ave Supportive/Transitional Housing		124,000.00	112,000.00	

Total	\$	292,000.00	\$	224,403.62	\$	(0.00)
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Kelso Projects 2011

(Public Hearing - April 19, 2011)

	Available:	Requested	Approved	Remaining
	\$ 62,854.31			
Cowlitz County Habitat for Humanity		\$ 45,000.00	\$ 62,854.31	\$ -

Total	\$	45,000.00	\$	62,854.31	\$	0.00
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**Longview–Kelso HOME Consortium &
Longview Community Development Block Grant Program**

**Invites You to Review our
Draft 2011 Annual Action Plan**

**Public Review and Comment Period
May 14 - June 12, 2011**

What is the HOME/CDBG Annual Plan?

This document is required in order to plan housing, community facilities, public facilities, economic development projects, and public services and priorities for Program Year 2011. \$335,238 (HUD estimate) is available to the Longview–Kelso Consortium for HOME Program projects. \$329,445 (HUD estimate) is available for Longview Community Development Block Grant projects which include a 2011 Pre-Award for Main Entitlement Projects of \$226,348. Funding for program administration and the Lower Columbia Community Action acting as the Consortium's Community Housing Development (CHDO) are included in above amount. Both Programs are funded by the Federal Department of Housing and Urban Development (HUD). Final HUD allocation may slightly increase or decrease project funding.

2011 CDBG Annual Plan Projects – Selected by the Longview City Council

- **Highlands Neighborhood Trail Phase 3, Segment 1** – Provide illumination, landscaping and pedestrian amenities to the 10-foot wide paved recreational trail funded through the 2009 CDBG Program. This section of trail is 5,250 lineal feet long and is located along the north side of Consolidated Diking Improvement District Ditch No.3, from Oregon Way to Beech Street. City of Longview Public Works Department \$350,000 (Includes 2010 funding. Pre-Award 2011 CDBG Main Entitlement funding is \$226,348 and will include Program Income)
- **HELP Warehouse** – Provide support to food bank services and distribution of USDA Surplus commodities to Longview residents. Lower Columbia Community Action Program \$54,495 or up to 15% of final HUD allocation.
- **Increased Employment Opportunities for People with Disabilities** – Research vocational opportunities and attract businesses to employ persons with disabilities and community residents. A 5-year business plan will be developed. Life Works \$12,000
- **Veterans' Service Center Plan** – Research and develop a plan for a regional veterans' service center for housing referrals, employment and social services in Longview. Longview Housing Authority Funded at remaining planning amount of final allocation estimated at \$4,472.

2011 HOME Annual Plan Projects - Selected by Longview and Kelso City Councils respectively
Longview

- **Blighted Property Redevelopment** – Demolish home at 207 20th Ave., and construct 2 single-family attached homes for new homeownership with down payment assistance. Longview Housing Authority \$80,000 Funded at \$12,412 plus \$67,588 in 2007/8 HOME funding from the SHARE program for a total of \$80,000.
- **Cowlitz County Habitat for Humanity 2011-2012** - Acquire two properties for construction of new single family homes. Cowlitz County Habitat for Humanity \$100,000
- **33rd Ave Supportive/Transitional Housing** – Construct one single-family home with 6 bedrooms at 965 33rd Ave. to use as a group home for supportive/transitional housing. Lower Columbia Community Action Program \$112,000

Kelso

- **Cowlitz County Habitat for Humanity 2011-2012 Project Kelso** - Acquire one or more properties for construction of new single family homes. Cowlitz County Habitat for Humanity \$45,000 Funded at \$62,857 or full 2011 Kelso allocation.

CHDO (Community Housing Development Organization)

Set-Aside (15% of Grant) to develop, sponsor, or own low-income housing projects.

- Lower Columbia Community Action Council - **\$50,285**

Who benefits from the Plan?

The CDBG and HOME programs must principally benefit low and moderate income individuals under 80% of the Cowlitz County Median Income based upon family size as published by HUD annually, and the CDBG Program may also prevent or eliminate slums or blight, and be used for economic development.

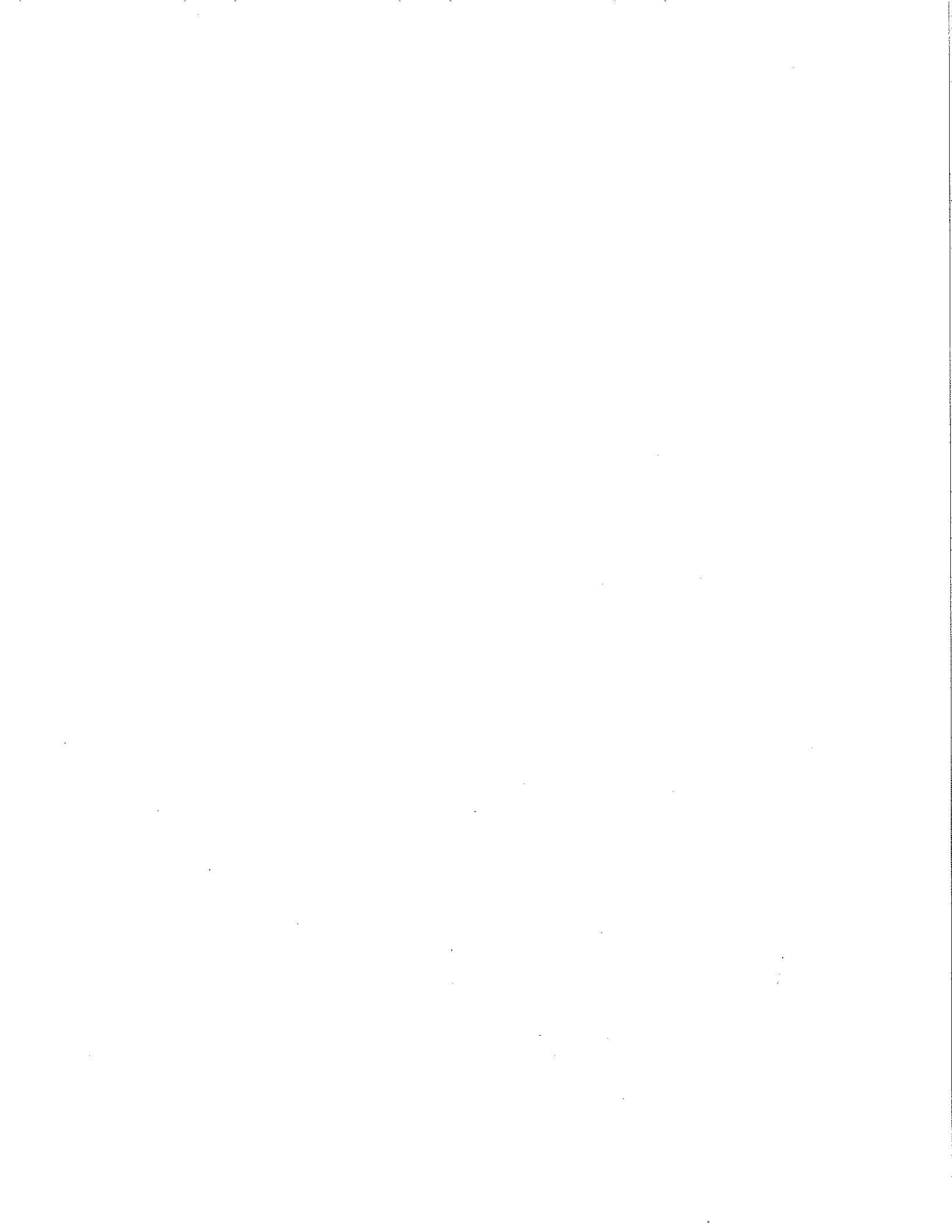
Where is the plan?

The 2011 HOME and CDBG Annual Plan is available for review at the following locations beginning May 14th:

- City of Longview Community Development Department, 1525 Broadway, Longview;
- Longview Public Library Reference Desk, 1600 Louisiana St., Longview;
- Longview Housing Authority, 1207 Commerce Ave., Longview
- City of Kelso, City Manager's Office, 203 S. Pacific, Suite 217, Kelso;
- Kelso Public Library, 314 Academy St. Kelso;
- Kelso Housing Authority, 1415 S. 10th Ave., Kelso;
- Lower Columbia Community Action Program, 1526 Commerce Ave., Longview.
- **On the web: <http://www.mylongview.com/communitydev/cdbg.html>**

All comments must be received by June 12, 2011.

Complete Project Designs are available for review at the Longview Community Development Department. Please direct all written comments to Julie Hourcle', Community Development, Longview City Hall, PO Box 128/1525 Broadway, Longview, Washington, 98632-7080. E-mail: julie.hourcle@mylongview.com. For information call Longview Community Development at 442.5081.





CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

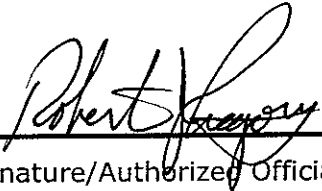
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

June 13, 2011

Date

Robert J. Gregory

Name

City Manager

Title

1525 Broadway/PO Box 128

Address

Longview, WA 98632

City/State/Zip

360.442.5004

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. Maximum Feasible Priority - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. Overall Benefit - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2012, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. Special Assessments - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

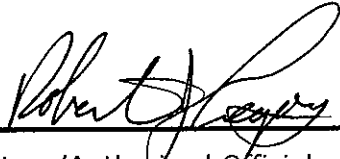
14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



June 13, 2011

Signature/Authorized Official

Date

Robert J. Gregory

Name

City Manager

Title

1525 Broadway/PO Box 128

Address

Longview, WA 98632

City/State/Zip

360.442.5004

Telephone Number

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

Specific HOME Certifications

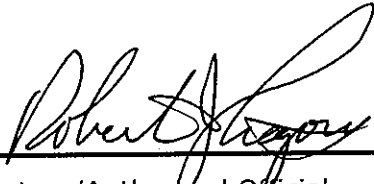
The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



June 13, 2011

Signature/Authorized Official

Date

Robert J. Gregory

Name

City Manager

Title

1525 Broadway/ PO Box 128

Address

Longview, WA 98632

City/State/Zip

360.442.5004

Telephone Number

<input checked="" type="checkbox"/> This certification does not apply.
<input type="checkbox"/> This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.

12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.

13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
Name	
Title	
Address	
City/State/Zip	
Telephone Number	

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Longview City Hall	1525 Broadway	Longview	Cowlitz	WA	98632
Parks & Recreation Dept.	2920 Douglas St.	Longview	Cowlitz	WA	98632

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

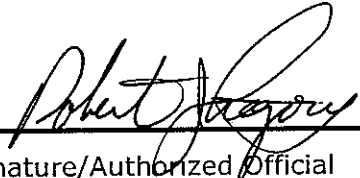
Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official

June 13, 2011

Date

Robert J. Gregory

Name

City Manager

Title

1525 Broadway/ PO Box 128

Address

Longview, WA 98632

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