

City Council/Staff Committee Appointments
Established by Council on 2/1/92 and APPROVED BY COUNCIL ON 03/14/13

Name of Board/Committee	Mtg. Dates/Time	2013 Rep.	2013 Alternate
<u>Board of Volunteer/Intern Firefighters</u>	Meets as needed. Mayor, Council member, clerk, fire chief and one firefighter.	Don Jensen	Steve Moon
<u>City of Longview Loan Review Board</u> Created in 1983, board established to develop lending criteria, market loan program and review loan applications for City of Longview/EDA \$300,000 grant to revolving loan fund for economic recovery.	Meetings are called on an "as needed basis", usually no more than 2-3 per year. OPTIONAL	Don Jensen Mike Wallin Bob Gregory	Mary Jane Melink
<u>Communication Center Policy Board</u> (Advisory committee establishing policies for operation of the Comm. Center.)	Usually meets on quarterly basis with notices sent to reps 1 ELECTED OFFICIAL REQUIRED	Mary Jane Melink	Chet Makinster
<u>Council Appointments Committee</u> Serves to make recommendations on membership appointments to the Parks & Rec. Advisory Board, Downtown Advisory Committee, Salary Commission and Longview Housing Authority		Don Jensen Tom Hutchinson Chet Makinster	
<u>County Tourism Big Idea Committee</u>	First Friday Location TBD	Mary Jane Melink	
<u>Cowlitz Economic Development Council</u> (Serves to encourage and oversee the development and growth of the community.)	Third Wednesday, 7:00 a.m. Cowlitz PUD	Bob Gregory Chet Makinster	Tom Hutchinson
<u>Cowlitz Housing First Coalition</u> (Responsible for assisting homeless persons obtain and maintain stable housing, and prevent at-risk households from becoming homeless)	Third Wednesday, 1:30 p.m. Altrusa Room at CAP	Mike Wallin	LPD
<u>Cowlitz Transit Authority</u> (Oversees the operation of area-wide transportation system. CTA currently contracts with City of Longview to provide this service.)	Second Wednesday, 4 p.m. 2 ELECTED OFFICIALS (one alternate allowed)	Tom Hutchinson Mary Jane Melink	Don Jensen
<u>Cowlitz-Wahkiakum Council of Governments</u> (As a contributing member, the City appoints a rep. to serve on this advisory board for operations/policies of the Council of Governments.)	Fourth Thursday, Noon 1 ELECTED OFFICIAL REQUIRED	Tom Hutchinson	Mary Jane Melink
<u>Ethnic Support Council Liaison</u> (Responsible for helping immigrants and refugees integrate into community with least trauma and most dignity.)	Second Wednesday, 6:00 p.m. 311 Oak Street, Kelso OPTIONAL	Steve Moon	
<u>Fire Pension Board</u> (Oversees retirement monies and makes retirement decisions in accordance with RCW 41.16.) Requires Mayor, <i>City Treasurer & City Clerk</i>	Last Monday, 4:15 p.m. Mayor's office or Small Conference Room	Don Jensen	
<u>Highlands Neighborhood Assn.</u>	First Monday, 6:00 pm HNA center	Ken Botero	Chet Makinster
<u>Kelso-Longview Chamber of Commerce Board</u> (Purpose is to enhance the Longview area business environment and improve the quality of life in our community)	Third Tuesday, Noon Location Varies MAYOR, MANAGER OR ASST. MANAGER, COUNCIL	Chet Makinster	
<u>LEOFF Disability Board (Fire & Police)</u> Established by state statutes and Longview Municipal Code, this board meets to act on medical/disability claims & other matters pertaining to Law Enforcement Officers and Fire Fighters Retirement System (LEOFF)	Last Wednesday at 8:30 a.m. REQUIRES 2 CITY COUNCIL MEMBERS	Don Jensen Chet Makinster	

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<u>LEPC-Local Emergency Planning Committee</u>	Quarterly, first Monday in February, May, August & November at the EOC/1:30 p.m.	Steve Moon	Tom Hutchinson
<u>Lodging Tax Advisory Board</u> (Responsible for reviewing anything relating to the Tourism Tax prior to City Council taking action.)	Meets as necessary REQUIRES 1 COUNCIL MEMBER, WHO WILL ACT AS CHAIR	Mary Jane Melink	
<u>Longview Downtowners Liaison</u>	Second Tuesday, 5:30 p.m. The Merk, Suite 304 OPTIONAL	Ken Botero Dave Campbell John Brickey	Chet Makinster
<u>Longview School Board Liaison</u> (A group of elected officials that meets to determine how money is spent in the schools. Also reviews resignations and terminations, and approves new hires.)	Second and Fourth Mondays, 7:30 p.m. District Administration Bldg., 2715 Lilac	Ken Botero Bob Gregory	Don Jensen
<u>Lower Columbia Community Action Council Board</u> (Advisory/policy board for the operations and management of the Lower Columbia Community Action Council.)	Fourth Wednesday, 5:30 p.m. CAP office, 1526 Commerce Altrusa Room REQUIRES A MINIMUM OF 4 PUBLIC OFFICIALS ON BOARD (1 COUNCIL)	Steve Moon	
<u>Project Longview</u> Established to carry out recommendations of Longview Community Assessment Task Force Report and Action Plan	First Tuesday, times and locations to be determined. 1 COUNCIL MEMBER REQUIRED	Steve Moon	Mike Wallin
<u>Public Health Advisory Committee (PHAC)</u> (Serves in an advisory capacity to the Health Dept. regarding budget, operations and policies)	2/2, 3/23, 5/25, 9/28, 11/16, 3pm Health Human Services Large Conference Room OPTIONAL	Tom Hutchinson	Ken Botero
<u>Regional Airport Authority Advisory Brd.</u> (Responsible for management of the regional airport authority.)	Second Thursday, 3 p.m. Airport	Ken Botero	Chet Makinster
<u>S.W. Washington Regional Transportation Planning Organization</u> (Representatives from Cowlitz, Wahkiakum, Lewis, Pacific and Grays Harbor Counties address regional transportation needs.)	Approx. every 3-4 months with notices to representatives, 2 p.m. Various locations/5 counties 1 ELECTED OFFICIAL REQUIRED	Tom Hutchinson	Chet Makinster
<u>S.W. Clean Air Agency (formerly SWAPCA).</u> (Created in 1968, Cowlitz, Clark, Lewis, Skamania, and Wahkiakum Counties banded together in response to the Washington Clean Air Act to conduct research and studies, and develop and enforce regulations with respect to air pollution.)	First Thursday, 3 p.m. 11815 NE 99 th St., Suite 1294, Vancouver, WA 1 ELECTED OFFICIAL REQUIRED	Don Jensen	Mary Jane Melink
<u>Sister City Committee</u> Established by Resolution #1901 on 9/11/08 to assist, guide & make recommendations to City Council for exchanges & cultural activities.	First Monday, noon City Hall Training Room	Tom Hutchinson	Don Jensen