



Longview Parks and Recreation Department Park Development Grant Project Application

Please include eight (8) copies of this application and eight (8) copies of any supplemental materials. Application deadline: **February 1, 2012**

Date	Project Name	Project Location
Applicant (organization)		Contact Person
Address		City/State/Zip
Daytime Phone	Evening Phone	Email address

Project description (attach additional pages including schematic drawings, site location drawings, quotes or estimates from contractor(s), letters of support, etc.):

Number of individuals benefited by this project:	Date project to be completed:
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Scope of work to be completed:

Project Funding

	Percent	Dollars
APPLICANT: Cash	%	\$
APPLICANT: In-kind services (donated labor & materials)*	%	\$
LONGVIEW PARKS & RECREATION: (City's percentage of the match cannot exceed 50%)	%	\$
TOTAL:	%	\$

Applicant's matching funding source:

Donated labor and equipment anticipated in lieu of or in combination with cash (letters of commitment from donors should be included):

When funds or services will be available	Multi-year project (please describe)
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Application completed by (signature)	Title	Date
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All applicants will have the opportunity to present their project to the park board.
You will be notified of the date and time by mail.

Please return this form to: **Parks and Recreation Department, 2920 Douglas St., Longview, WA 98632.**

* In-kind labor is service provided that accomplishes work that otherwise would be provided by contractors or other paid individuals in order to complete any portion of this project. It also must relate to this specific project only. General duties of the organization that occur on a regular basis or other volunteer work that has occurred prior to the initiation of the identified project do not qualify as in-kind services. Volunteer labor is calculated at \$10.00 per hour.